

Society of Georgia Archivists
SGA Business Meeting Minutes
Graduate Hotel, Athens, GA
24 October 2018

CALL TO ORDER

The meeting was called to order at 12:55 p.m.

ACKNOWLEDGEMENTS

SGA President Sarah Tanner opened the 2018 SGA Business Meeting, and thanked current officers for their work throughout the year.

ANNUAL REPORTS

Treasurer

Kevin Burge reported that SGA is solvent, and noted that SGA membership dues and conference registration fees have covered the cost for the year. He added that he can still accept payments throughout the conference, and shared that the balance sheet for the year will be available online.

Archivist

James Irby expressed that he has enjoyed the challenges of implementing the digital records plan for SGA this year. He will be doing another term and testing out procedures to get policy in place regarding SGA's records management. He will be updating organization records in accordance with the Strategic Plan, and will be working with Board members to get updates.

Administrative Assistant

Sarah Tanner reported on behalf of Alex McGee, who has been keeping track of new members and managing the listserv. According to her numbers, there are 279 active SGA members, 36 contributing, 193 individuals, 5 patrons, and 28 students. Sarah encouraged sustaining and strengthening the membership in the year ahead.

President

Sarah Tanner shared that she has worked with past SGA President Wendy Hagenmaier and her current Vice President Shanee' Murrain to oversee Strategic Timetable action items by focusing on core values and growing and diversifying the SGA membership. She hopes these efforts will be sustainable long-term. She expressed that she is very pleased with the reputation of SGA and has been focused on making sure the organization is not a static one. In conclusion, she noted the revised Strategic Timetable will be released at the end of the year and is open to suggestions.

Provenance

Sarah Tanner reported on behalf of Heather Oswald. She encouraged continued submissions and contributions to *Provenance*, and reported 8,000 downloads of the online journal. She shared that a digital-only platform is currently being considered by the SGA

Board. The most downloaded article continues to be “The Journal of Jean Lafitte: Its History and Controversy” by Robert L. Schaadt, Volume 16, Issue 1 (1998). Volume 35, Issue 1 of *Provenance* went out in February, and Issue 2 will go out in November.

Communications (SGA Newsletter)

Kelly Zacovic reported that big changes were made to the SGA newsletter in 2018. This year has seen the newsletter go from being a quarterly publication to a more frequently updated blog with an annual magazine. About a dozen blog posts have been shared and the committee is trying to adhere to a regular posting schedule. Social media duties also fall under the Communications umbrella. Technical difficulties first experienced at the beginning of the year have since been resolved. In conclusion, Kelly encourages members to share news and make contributions.

COMMITTEE REPORTS

Georgia Archives Month

Becky Sherman thanked her co-chair Jill Sweetapple and other committee members. She shared that the GAM committee awarded its Spotlight Grant to Georgia State University so it could highlight some of its gender and sexuality collections with the event “Mags, Bars, and (Drag) Stars: A History of Atlanta’s Gay Bars and Community Magazines.” The committee distributed its annual poster electronically and also released some hard copies. Bookmarks were also designed featuring images from archives across Georgia. These were distributed to libraries and archives across the state.

Education

Holly Croft thanked the Education Committee members. She shared that the committee hosted three workshops in 2018: *Fundamentals of Archives Preservation* (August 2018), *Getting Started with Web Archives*, and *Getting Out of Your (Archival) Box! Surveys* regarding recent workshops will be going out after the annual meeting. Holly also announced an upcoming workshop specifically for religious archives that will be held in November.

Membership

Shanee’ Murrain welcomed all members that are new to SGA in 2018. She reported that the Membership Committee has hosted many events throughout the year with other committees and organizations. Tours of exhibits at the Bremen and High Museum of Art were held and both were successful. The committee will continue welcoming new members and providing social and professional networking opportunities. The committee has also been making concerted efforts to branch out of metro Atlanta with its events. The next one will be a tour of the Old Governor’s Mansion in Milledgeville. In conclusion, Shanee’ thanked the committee members.

Scholarship

Muriel Jackson reported that 11 members participated on the Scholarship Committee this year. She reported that there was a good turnout of applications and many tough decisions. Scholarship recipients were called to the podium to receive their certificates. These

include: Louanne Heintz (Larry Gulley Scholarship), Kaitlin Dotson (Anthony R. Dees Education Workshop Scholarship), Brittany Newberry (Edward Weldon Scholarship), and Tierra Thomas (Taronda Spencer Award). Muriel relayed that there were no applicants for the Brenda S. Banks Scholarship. She concluded by encouraging members to attend the auction during the annual conference.

Nominating

Wendy Hagenmaier thanked committee members. She shared that they worked on three events, promoted membership and leadership within SGA, and encouraged interaction between the SGA membership and fellows. The Board has voted on this year's fellows and they will be announced at the reception during the annual conference. Throughout the meeting there will be more programming for leadership, some of which will be virtual. In 2018, the Nominating Committee has collaborated with the Outreach Committee to promote leadership opportunities. The committee has also worked on recruitment for appointed positions opening up in the coming year.

Program Chair, Annual Meeting

Angela Stanley thanked Geoff Hetherington, Deborah Davis, and Katherine Fisher. She shared three points: the committee assessed responses from last year's surveys and applied that feedback to this year's conference; the design for this year's conference program was facilitated by Laura Starratt's husband Rick; and the committee is now able to offer reimbursement for poster presenters for the cost of printing their posters on foam core. Another survey will be distributed to inform next year's conference.

Local Arrangements Chair, Annual Meeting

Andy Richardson thanked committee members, and shared that registration for this year's annual meeting exceeded expectations. She extended an invitation to attendees to join the committee.

Outreach

Tiffany Atwater thanked JoyEllen Williams and current committee members. She shared that the committee has hosted formal discussions, and partnered with the Membership Committee to organize a casual meet-up outside of Atlanta. They helped host a tour of "A Fire Nobody Could Put Out" at the High Museum of Art, a trivia night at the annual conference, an event at Lit Atlanta at Monday Night Garage, and an ice cream social at the Decatur Book Festival. The committee has also put out a call for another event outside of Atlanta, and they have been reaching out to local entities to promote leadership opportunities within SGA. Tiffany reported that the committee has worked on advocacy issues and statements and drafted policies and procedures. Next year, the committee will solidify a template for advocate issues and hosting meet-ups outside of Atlanta while partnering with allied organizations.

Mentoring

JoyEllen Williams represented Jeremy Katz, and reported that the committee has worked to maintain mentoring relationships and solicit new pairs. Currently, there are 9 active pairs and 3 have been added in 2018. Four pairs are expected to roll off as November 2018,

leaving five active pairs. In the year ahead, the committee will be talking with the pairs that are rotating off to find areas to improve upon. They will also be working to identify new ways to promote the program.

OLD BUSINESS

- Sarah Tanner reflected on the progress that has been made towards achieving Strategic Plan action items and revising the Timetable.

NEW BUSINESS

- Sarah Tanner announced the 2019 SGA leaders.
- **Elected:**
- President: Shanee' Murrain
- Vice President/President-Elect: Angela Stanley
- Archivist: James Irby
- Local Arrangements Chair: Christina Zamon
- Assistant Local Arrangements Chair: Virginia Angles
- Nominating Committee Members: Holly Croft and Laurel Bowen
- Program Chair: Geoff Hetherington
- Assistant Program Chair: Katherine Fisher
- Secretary: Louanne Heintz
- Treasurer: Rose Marie Kimbell
- **Appointed:**
- Communications Director: Kathryn Michaelis
- Assistant Communication Director: Alison Reynolds
- Education Committee Chair: Brandon Wason
- Assistant Education Committee Chair: Becky Sherman
- Georgia Archives Month Assistant Liaison: Amber Moore
- Mentoring Program Coordinator: JoyEllen Williams
- Outreach Manager: Brittany Newberry
- Assistant Outreach Manager: Katie Twomey
- Provenance Editor: Heather Oswald
- RAAC Liaison: Michael Law
- Assistant RAAC Liaison: Cathy Miller
- Scholarship Committee Chair: Tiffany Atwater
- Website Manager: Paige Adair
- Assistant Website Manager: Megan Kerkhoff

Meeting adjourned at 1:35 p.m.

Respectfully submitted, 12/18/18
Laura Frizzell, Secretary