

Society of Georgia Archivists  
Business Meeting  
Columbus, GA  
22 Oct 2015

### CALL TO ORDER

The meeting was called to order by SGA President Sarah Quigley at approximately 12:30pm.

### ACKNOWLEDGMENTS

Sarah Quigley thanked the 2015 SGA Board members, acknowledged the positions of each, and asked everyone present to stand when their name was called. Additionally, Sarah introduced the incoming 2016 SGA Board members. The names of those individuals who would be serving in newly elected positions in 2016 were announced, and those individuals were asked to stand and be recognized:

Vice President/Pres. Elect: Wendy Hagenmaier; Treasurer: Justine Fletcher; First-Year Director: Andy Richardson; Nominating Committee members: Anne Graham and Luciana Spracher. Brittany Parris will be transitioning from Vice President to President in 2016, and Sarah Quigley will be transitioning into the role of Past-President/Nominating Committee Chair.

### ANNUAL REPORTS

Officer reports

#### President

President Sarah Quigley discussed the great work of SGA during 2015, including the refreshed branding, organization-wide. Sarah also described the work toward creating mission and vision statements, as well as the recent retreat with SPTF. She explained ongoing collaboration with Society of Florida Archivists to plan our 2016 joint meeting. Sarah contributed regularly to the SGA newsletter and held ongoing meetings with the Past President and Vice President. She called for SGA President's Award nominees but did not select an awardee. Sarah filled open appointed positions for the 2016 Board and sent thank you letters for donations to SGA above \$50.

#### Treasurer

Treasurer Michael Nagy provided information for all updated financial reports, the *Profit & Loss* and *Balance Sheet*. Michael described activities performed to date, including routine transactional tasks, processed checks and PayPal transfers, payments and reimbursements, as well as reconciling all bank accounts to statements. Michael filed necessary SGA tax forms and continued to correspond with SGA board, committee chairs, and members related to any financial issues. Michael reported that our estimated account totals include:

Money Market	\$84,100	PayPal	\$850
Checking	\$24,500	Petty cash	\$200
Total Liabilities/Equity	\$109,700		

*The following Officer Reports were submitted as printed reports:*

Administrative Assistant—Allison Galloup  
Archivist—Stacy Jones

## **PUBLICATION REPORTS**

### **Newsletter**

*SGA Newsletter* Editor Blynnie Olivieri was present and submitted a report. With the unexpected passing of Valeria Baker, Blynnie reported that she has assumed the editor role with Ryan Rutkowski volunteering as Assistant Editor. Out of necessity, neither the Summer nor Fall 2015 newsletters were issued due to these transitions. The following redesigned newsletters will follow a calendar year, so the next one will be the Winter issue, published in January 2016.

*The following Publication Reports were submitted as printed reports:*

Listserv—Josh Kitchens

Subscription Manager—Traci Drummond

*Provenance*—Cheryl Oestreicher

Website—Anne Graham

## **COMMITTEE REPORTS**

### **Scholarship**

Scholarship Committee Chair Carol Waggoner-Angleton was present and submitted a report. She thanked the Scholarship Committee members for a successful year. Carol reported that all scholarships were awarded for 2015 and referenced the winners by name and institution, asking all present awardees to stand as names were called. Carol also encouraged everyone to attend the museum reception and participate in the evening auction, raising funds for 2016 scholarships.

### **2015 Annual Meeting**

*First Year Director:* First Year Director Heather Oswald was present, welcomed everyone, and thanked SGA members for attending. She discussed the next Annual Meeting plan for Savannah in 2016, which will be a joint meeting with SFA, Society of Florida Archivists.

*The following Committee Reports were submitted as printed reports:*

Courtney Chartier—Nominating

Claire Jenkins—Education

Laura Starratt—Annual Meeting

Brittany Parris—Membership

(2<sup>nd</sup> Year Director)

Ryan Rukowski—Mentoring

Justine Fletcher—Archives Month Liaison

Cathy Miller—Outreach

## **OLD BUSINESS**

### **SPTF/Strategic Planning Task Force (Sarah Quigley)**

Sarah reported that the SPTF began the first draft of the vision statement. Sarah mentioned the core organizational values and strategic areas or initiatives of SGA. She thanked the members of the SPTF for a very productive preconference retreat that produced the statement, adopted by the Board during this Annual Meeting.

**NEW BUSINESS**—No new business was reported.

**ADJOURNMENT**—The meeting was adjourned at approximately 1:00pm.

Respectfully submitted on January 13, 2016 by Kim Norman, SGA Secretary