

# SGA Newsletter

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Winter 2006

## CoSA Launches “Closest to Home” Project: Archival Programs for Local Government Records

A posting from the Archives & Archivists LISTSERV List sponsored by the Society of American Archivists, [www.archivists.org](http://www.archivists.org).

IOWA CITY, IOWA - January 19, 2006 - The Council of State Archivists (CoSA) has received a two-year grant from the National Historical Publications and Records Commission (NHPRC) which includes \$170,869 to support a project designed to lay the groundwork for stronger local government archives in each state.

The project will analyze current conditions and determine what services, standards, and funding strategies will work best to ensure the long-term preservation of and access to local government records. Local government records represent the foundation of the U.S. archival system and are truly “Closest to Home,” created and used in the communities in which we, as citizens, live and work. They are arguably the records that most affect our daily lives and those of our neighbors, documenting our marriages; the education of our children; the homes, land, and businesses we own; the social services we receive; and civil and criminal legal proceedings in our communities.

consultants to prepare reports on key issues affecting local government records.

The Council of State Archivists (CoSA) is a national organization comprising the directors of the principal archival agencies in each state and territorial government. Working collectively through their membership in CoSA, the State Archivists encourage cooperation and promulgation of best practices among the states; define and communicate archival and records concerns at a national level; and work with other national organizations to ensure that the nation’s documentary heritage is preserved and accessible. CoSA changed its name from the Council of State Historical Records Coordinators (COSHRC) in October 2005.

For more information about the Local Government Archives Project, contact: Kaye Lanning Minchew, Director, Troup County Archives. Phone: 706-884-1828, Email: [kaye@trouparchives.org](mailto:kaye@trouparchives.org) or Roy Tryon, State Archivist and Records Administrator, SC Department of Archives and History. Phone: 803-896-6120. Email: [tryon@scdah.state.sc.us](mailto:tryon@scdah.state.sc.us)

Additional details are available on the project’s website at <http://www.statearchivists.org/lga/>.

— See CoSAon page 4

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A nine-member Task Force will oversee the project. Kaye Lanning Minchew, Director of the Troup County (GA) Archives, and Roy H. Tryon, State Archivist and Records Administrator of the South Carolina Department of Archives and History, will co-chair the Task Force. Three Expert Panels will support the work of the Task Force, each representing a sector with a strong interest in improving archival programs for local government records: local government officials, users of local government records, and archivists who work directly with local government records. The Task Force will also engage three



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**Calendar of Events**

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**Washington Beat**

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***Specifics Regarding the SGA Newsletter***

The Society of Georgia Archivists is a nonprofit organization established to provide an effective means of communication and cooperation among all individuals employed in archives and manuscript repositories in the state; to promote the preservation and use of the manuscripts and archival resources of the state; to increase the knowledge of archival theories and practices; to encourage the publication of finding aids; and to cooperate with professionals in related disciplines.

The *SGA Newsletter* is issued four times a year. All subscriptions are

for the calendar year and are based on membership dues to the Society of Georgia Archivists.

Members of SGA and related associations are encouraged to send in announcements of jobs, workshops, conferences, or other information to share. Appropriate and newsworthy notices will be printed as space permits.

The *SGA Newsletter* invites advertisements for archival products and services as space permits and at the editor's discretion. Ads must be accompanied by a check made payable to the Society of Georgia

Archivists. Deadlines for submissions for articles and camera-ready advertisements are February 1st, May 1st, August 1st, and November 15th.

For article submission and advertisement information, please contact:

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***Society of Georgia Archivists:  
Preserving the Past and the Present for the Future***

**Benefits of membership in SGA:**

- Fall Annual Meeting
- Spring Annual Workshop
- *Provenance: Journal of the Society of Georgia Archivists*
  - SGA Newsletter
  - Membership directory
  - Networking and contacts
- Awards and scholarships (supported solely by member contributions)
- Nominating and voting rights governing the election of Executive Board members and approval of major policy initiatives
  - Access to the members-only listserv

For a membership application, please visit the Society of Georgia Archivists website at  
<http://www.soga.org/members/memberform.html>

By Wesley Chenault

Please call ahead to confirm dates, times, and fees.

## Exhibitions

On display through February 19, 2006 - **American Streamlined Design: The World of Tomorrow**, Georgia Museum of Art, Athens, GA, [www.uga.edu/gamuseum/exhibitions/index.html](http://www.uga.edu/gamuseum/exhibitions/index.html)

February 5 - April 24, 2006 - **A Painter's Mind: Selections from the Library of Romare Bearden**, Cary-McPheeters Gallery, Auburn Avenue Research Library, Atlanta, GA, [www.af.public.lib.ga.us/aarl/AARL%20Events.htm](http://www.af.public.lib.ga.us/aarl/AARL%20Events.htm)

January 26 - May 13, 2006 - **Amalia Amaki: Boxes, Buttons and the Blues**, Museum of Fine Art, Spelman College, Atlanta, GA, [www.spelman.edu/museum/upcoming.shtml](http://www.spelman.edu/museum/upcoming.shtml)

On display through May 31, 2006 - **The Incredible Talking Machines**, Georgia Music Hall of Fame Changing Gallery, Macon, GA, [www.gamusichall.com/events.html](http://www.gamusichall.com/events.html)

## Events

January-March 2006, second Tuesday of each month, **Lunch and Learn Series**, Georgia Archives, Morrow, GA. For more information call 678-364-3730 or visit [www.sos.state.ga.us/archives/want\\_to\\_be\\_involved/LunchandLearn/lunchlearn2006.htm](http://www.sos.state.ga.us/archives/want_to_be_involved/LunchandLearn/lunchlearn2006.htm)

- January 10 - **Native American Tribes of Georgia**, Dr. Joseph Kitchens, Executive Director of the Funk Heritage Center, Reinhardt College
- February 14 - **Picturing Black History: The Vanishing Georgia Photograph Collection**, Steve Engerrand, Georgia Archives
- March 14 - **Georgia Women in the Early 20th Century**, Arden Williams, Georgia Humanities Council

March 4-12, 2006 - **The Fourth Annual Phoenix Flies: A Citywide Celebration of Living Landmarks**, Atlanta, GA. For more information call 404-688-3353, x14, or visit [www.preserveatlanta.com/twilight.htm](http://www.preserveatlanta.com/twilight.htm)

March 17-26, 2006 - **Cherry Blossom Festival**, Macon, GA. For more information visit [www.cherryblossom.com](http://www.cherryblossom.com), or call 478-751-7429

## Conferences and Workshops

January 17, 2006. **Metadata for Digitization and Preservation** (Live Online), SOLINET, [www.solinet.net](http://www.solinet.net)

January 25, February 08, and February 22, 2006. **Developing a Disaster Plan** (Live Online), SOLINET, [www.solinet.net](http://www.solinet.net)

February 01, 2006. **Caring for Scrapbooks** (Live Online), SOLINET, [www.solinet.net](http://www.solinet.net)

February 9-10, 2006. **Preservation Microfilming: the Silver Standard**, Georgia Archives, Morrow, GA, SOLINET, [www.solinet.net](http://www.solinet.net)

February 24, 2006. **Introduction to Grants for Preservation** (Live Online), SOLINET, [www.solinet.net](http://www.solinet.net)

March 24-25, 2006. **Understanding Web Technologies and Networking and Telecommunications for Archivists**, SAA, Atlanta, GA, [www.archivists.org/prof-education](http://www.archivists.org/prof-education)

March 27, 2006. **Cataloging for Non-Catalogers** (Live Online), SOLINET, [www.solinet.net](http://www.solinet.net)

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### *CO SA, from page 1—*

For more information about the Council of State Archivists, visit the CoSA website at : [www.statearchivists.org](http://www.statearchivists.org) or contact David Carmicheal, CoSA President, and Director, The Georgia Archives. Phone: 678-364-3714, Email: [dcarmicheal@sos.state.ga.us](mailto:dcarmicheal@sos.state.ga.us) or Victoria Irons Walch, Executive Director, Council of State Archivists. 308 East Burlington Street #189, Iowa City IA 52240 Phone: 319-338-0248. Email: [vwalch@statearchivists.org](mailto:vwalch@statearchivists.org)

## SOLINET Offers Series of Disaster Preparedness Classes

In an effort to promote disaster preparedness around the southeast, SOLINET is offering a series of disaster classes. Each class costs only \$25! Eight Disaster Preparedness and five Hurricane Preparedness classes will be held during March and April 2006. Dates and times for these sessions will be posted on the SOLINET website [www.solinet.net/preservation/disasterseries](http://www.solinet.net/preservation/disasterseries) as they are confirmed.

Locations of the classes include: Augusta, GA, Baton Rouge, LA, Birmingham, AL, Charleston, SC, Ft. Myers, FL, Greensboro, NC, Jackson, MS, Lexington, KY, Nashville, TN, Panama City, FL, Richmond, VA, and Woodbine, GA.

## SGA and Georgia Archives Create State-Wide Disaster Preparedness Committee

By Valerie Frey

In the late summer of 2005, Hurricane Katrina brought many wake-up calls concerning disaster preparedness. As a response, the Society of Georgia Archivists (SGA) and the Georgia Archives came together in the interest of creating a state-wide SGA Disaster Preparedness Committee. During the SGA annual business meeting on November 3, 2005 and through the SGA listserv, a call was made for archivists interested in serving on the committee. We requested both volunteers and the names of qualified nominees.

To kick off the SGA Disaster Preparedness Committee, the Georgia Archives is hosting a brainstorming session for all volunteers and nominees. The purpose will be to identify needs, generate possible solutions, and foster networks among institutions. After this initial meeting, SGA will create a core committee that represents different types of archives and various regions in the state. Other participants who would like to remain involved will serve as consultants to the committee via e-mail and conference calls.

For more information, please contact Valerie Frey at [president@soga.org](mailto:president@soga.org) or 678-364-3782.

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## Georgians Celebrate Archives Week October 1-9, 2005

“Discover Hidden Treasures” was the theme for Georgia Archives Week 2005. The purpose of Archives Week is to celebrate the value of Georgia’s historical records, publicize the many ways historical records enrich our lives, and recognize those who maintain our communities’ historical records. This is an ideal time to call attention to an organization or local government and its work in preserving Georgia’s documentary heritage. To see a list of events celebrated throughout Georgia, please visit <http://www.soga.org/aw/2005/descriptions.html>.



*2005 Georgia Archives Week Proclamation signing by Governor Sonny Perdue, September 12, 2005 at the Georgia State Capitol. Photograph by Kelli Musselman, Office of the Governor.*

## Atlanta University Center Announces Appointments

*By Karen L. Jefferson  
Head, Archives & Special Collections  
Robert W. Woodruff Library of the  
Atlanta University Center*

I am pleased to announce the appointment of four new staff members to Archives and Special Collections of the Robert W. Woodruff Library of the Atlanta University Center. Ms. Jackson, Ms. Simmons, and Ms. Goggans joined the staff in June, Ms. Evans in September.

**ANDREA JACKSON**, Curator of Archives and Manuscripts. Ms. Jackson received her B.A. degree in History from Spelman College and M.A. in History with a concentration in African American History and certification in Archival Management and Historical Editing from New York

University. Ms. Jackson recently worked as an archivist at Fisk University in Nashville, TN. She also completed internships at New York University Archives, the Moorland-Spangarn Research Center, the Schomburg Center for Research in Black Culture, and the Atlanta History Center.

**LEILANI SIMMONS**, Library Associate (full-time - 1 year appointment) Ms. Simmons’ appointment is part of the Mellon Librarian Recruitment Program that RWL is participating in with Mount Holyoke, Oberlin, Occidental, Swarthmore and Wellesley Colleges. Ms. Simmons received her B.A. degree in English and M.A. in African American History from Clark Atlanta University. During her tenure at CAU Ms. Simmons worked on the Howard Thurman Papers Project at Morehouse College.

**CANDACE GOGGANS**, Graduate Student Assistant (part-time.) Ms. Goggans received her B.A. degrees in African American Studies and Psychology from Ohio University in Athens, OH. She will complete her M.A. in African American Studies at Clark Atlanta University in May 2006.

**MEREDITH EVANS**, Curator of Printed Materials. Ms. Evans received her master’s degree in Library Science from Clark Atlanta University and is currently a doctoral candidate in the School of Information and Library Science at the University of North Carolina Chapel Hill. Before joining the RWL staff, Ms. Evans worked as a librarian at the Atlanta Technical College. She also served as an adjunct professor in library science at CAU, North Carolina Central University, and University of North Carolina.

## Digital Library of Georgia Announces New Collection: Sanborn Fire Insurance Maps

By P. Toby Graham, PhD, Director, Digital Library of Georgia,  
University of Georgia

The Digital Library of Georgia is pleased to announce the availability of a new online resource: Sanborn Fire Insurance Maps for Georgia Towns and Cities, 1884-1922. Visit the site at: <http://dlg.galileo.usg.edu/sanborn/>

The digital collection consists of 4,445 maps by the Sanborn Map Company depicting commercial, industrial, and residential areas for 133 municipalities. Originally designed for fire insurance assessment, the color-coded maps relate the location and use of buildings, as well as the materials employed in their construction. The maps indicate which city utilities—such as water and fire service—were available.



Fire insurance maps document the changing face of towns and cities, providing highly detailed information for each neighborhood and block. The Library of Congress web site refers to them as “probably the single most important record of urban growth and development in the United States during the past one hundred years.”

The Sanborn Maps database is a project of the Digital Library of Georgia as part of Georgia HomePLACE. The project is supported with federal LSTA funds administered by the Institute of Museum and Library Services through the Georgia Public Library Service, a unit of the Board of Regents of the University System of Georgia. The maps represented are from the University of Georgia Libraries Map Collection.

“Sanborn,” “Sanborn Map,” “Sanborn Map Company,” and “Sanborn Fire Insurance Maps” are recognized trademarks of the Sanborn Map Company, a subsidiary of Environmental Data Resources, Inc. (EDR). The presentation of the historic maps on this site is in no way connected with either the Sanborn Map Company or Environmental Data Resources, Inc.

For more information, contact Toby Graham at [tgraham@uga.edu](mailto:tgraham@uga.edu), phone 706.583.0213, fax 706.542.4144 or visit the Digital Library of Georgia at <http://dlg.galileo.usg.edu>.

## GSU Library's Women's Collection Wins State Historical Award

By Wendy Bigham and Jake Houle,  
University Relations, University  
Library

The Georgia Historical Records Advisory Board has honored the Georgia State University Library's Women's Collection with a 2005 Outstanding Award for Excellence in documenting women's political and feminist activities in Georgia. The award recognizes individuals, organizations and institutions that demonstrate outstanding efforts in archives and records work in Georgia. Georgia State was honored for the collection's rare and unique primary source materials.

“It's an under-documented area. We should be very proud that we tell the story of women who contributed so much to our state,” said Pamela Hackbart-Dean, head of the University Library's Special Collections.

In 1995, the University Library's Special Collections Department began developing a repository to hold personal and professional papers of Georgia women involved in political and feminist activities from 1921 to the present. The collection has grown to 450 cubic feet and includes 500 artifacts, photographs and narratives of more than 50 individuals. For more information, please visit [www.library.gsu.edu/spcoll](http://www.library.gsu.edu/spcoll).

## 2006 SGA Officers

By Kayla Barrett, 2005  
Nominating Committee Chair

The Nominating Committee is pleased to announce that the following SGA members were elected to office for 2006:

**Vice-President/**

**President-Elect:**

Jill Severn, University of Georgia

**Director:** Tamara

Livingston, Kennesaw State University

**Treasurer:** Elizabeth Barr,

Georgia Archives

**Nominating Committee:**

Laura Botts, Georgia State University ;  
Christine Wiseman,  
Georgia Archives

The Nominating Committee wishes to thank everyone who agreed to stand for election. SGA's members have very busy schedules with many work, professional and personal commitments, and we are grateful for the candidates' willingness to commit their time and effort towards fulfilling the society's mission. Thanks also to members who took the time to complete and return their ballots, which helped us achieve a 43% return rate for this election.

## GHRAB Grant Application Deadline Extended to March 1, 2006; Required Site Visits Are Being Waived

By Elizabeth Aloï Barr, Assistant Coordinator,  
Georgia Historical Records Advisory Board

The Georgia Historical Records Advisory Board (GHRAB) has extended the application deadline for Historical Records Project Grants to March 1, 2006. Due to fuel shortages and the Governor's restrictions on unnecessary travel, required site visits by grant staff are being waived. Please see the description below of the Historical Records Project Grants and contact us if you need further information.

### GHRAB Historical Records Project Grants

**Description of grant program:** Historical Records Repositories and Local Governments may apply for cash grants to preserve and make accessible Georgia's historical records.

**Eligibility:** Organizations that care for historical records and provide public access to those records on a regularly scheduled basis including Historical Records Repositories (historical society, library, museum, private university, or similar organization) and Local Governments (county, municipality, university archives and records management program, court system, board of education, or local authority) are eligible to apply.

**Amount of funding available for the grant program:** \$110,000.

**Applicant contributions:** Grant applicants are expected to contribute a minimum match of 25% of the grant request. The match may be met through cash or in-kind contributions. Grant requests over \$5,000 will require a portion of the match to be cash. In-kind contributions may include staff time, supplies, and other project related expenses.

**Deadline to Apply for Grant:** March 1, 2006

All grant projects will begin on June 1, 2006, and must be completed by May 31, 2007.

NOTE: Required Site Visits are being waived.

NOTE: Digitization projects are ineligible this grant cycle.

**Application Form and Guidelines:** The application form and guidelines are available on-line at [www.georgiaarchives.org](http://www.georgiaarchives.org); click on "GHRAB Grant Programs, 2005-2006," then "Historical Records Project Grants." You may also request the guidelines and application forms be mailed to you.

Additional information or to request forms: Contact Elizabeth Barr at 678-364-3718 or [ebarr@sos.state.ga.us](mailto:ebarr@sos.state.ga.us).

**Georgia-Pacific Corporate Archives**  
**133 Peachtree Street, NE, Atlanta, GA 30303**

*By Mandi D. Johnson*

Founded in 1927 as a hardwood lumber wholesaler, Georgia-Pacific Corporation is one of the world's leading manufacturers and distributors of tissue, packaging, paper, building products, pulp, and related chemicals. The company, headquartered in Atlanta, employs more than 60,000 people at 400 locations worldwide.

The Georgia-Pacific Archives was founded in the mid-1960s to serve as the repository for Georgia-Pacific's corporate history and timber industry history. The G-P Archives is not open to the public; it serves the employees of Georgia-Pacific. Any request for information from outside of G-P must be approved by the Law Department and the Records Management Department. A team of 5 employees (1 Record Manager/Archivist, 3 Analysts, and 1 Administrator) is responsible for approximately 550 cubic feet of materials. Most materials are stored on site in a climate-controlled room in the G-P Center, although approximately 50 cubic feet are located in offsite storage.

The materials date from the mid-1800s to the present. Main collecting fields include marketing, financial records, forestry documents, photographs, audio materials, and miscellaneous items such as awards and artifacts. The materials

themselves range from advertising brochures and promotional material, timber cruise maps and land deeds, financial ledgers and reports, to road shows, interviews, patents, and trademarks.

The Georgia-Pacific Corporate Archives are in the beginning stages of an imaging project. The intent is to digitize approximately 25,000 photographs and 15,000 negatives and make them available online to their employees. The photographs document the timber industry and the G-P Corporation by illustrating the facilities, employees, timberlands, machinery, etc.

For additional information, contact Corporate Records Manager, William C. Mona, PhD, at 404-652-4448.

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### Laugh It Up!

By Pamela Coleman

For those days when you've spilled coffee on your white shirt at 8:30 a.m. and you have an important 9:00 a.m. meeting. For days when you've been asked the same question several times by different people. For days when you're constantly interrupted and can't get one paragraph written. This column is for you. We all need a laugh every now and then, and what better way to get a laugh than to poke at ourselves.

**"FRIDAY FUNNIES" ON THE ARCHIVES & ARCHIVISTS' LISTSERV**  
<http://listserv.muohio.edu/archives/archives.html>

Worried about your email box overflowing, but still want to get to those jokes? You can use the handy web interface to find those great stories to make you smile. Using the search terms "Friday Funny" and/or "Friday Funnies," you can find humor about many aspects of being an archivist.

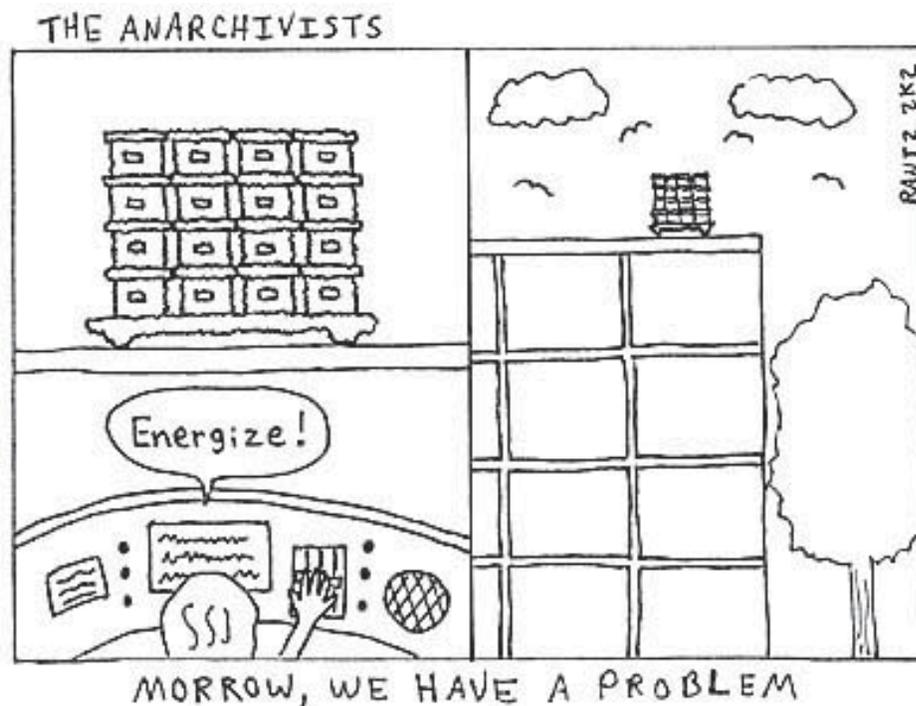
For example, a recent post included the following URL: <http://www.xs4all.nl/~neteagle/oops/downloadnow.html> (Note: Be sure to carefully read the dialog box, and wait a few moments for the popup. It's worth it.)

#### LIBRARIAN AVENGERS

[www.librarianavengers.org](http://www.librarianavengers.org)

Erica Olsen, self-proclaimed "Head Duck" of Librarian Avengers, has blogged since 2003, and has a light, humorous way of looking at things. She began with one essay "Why you

Cartoon reprinted with permission from the Georgia Archives Staff Newsletter.



should fall to your knees and worship a librarian." The site has blossomed from there. Many of her extremely funny blogs are from the 2003-August 2005 era, although they are not word-searchable yet. However, there are many threads in there that will sound eerily familiar (and funny), as she has spent much of her professional career in special collections and archives.

For example, Friday, November 21, 2003: "Help! I'm having a Collections Emergency!" Today I called someone at work and her voicemail said, "If you are having a collections emergency, please call my pager." Hee hee. Help! The collections have turned on us! They just devoured a bibliographer! They're moving toward the staff break room! Sweet God, it's a collections emergency!

#### THE ONION "AMERICA'S FINEST NEWS SOURCE"

[www.theonion.com](http://www.theonion.com)

More than three million weekly readers make *The Onion* the world's most popular humor periodical. *The Onion's* take on world events, human behavior, and journalistic convention has become a staple of popular culture.

This story is an example: "Historians Discover Children's Menu on Back of U.S. Constitution" (<http://www.theonion.com/content/node/39384>) From the article: "Until now, scholars had focused on the elegant calligraphy on the Constitution's front, entirely overlooking the reverse side, which features two columns of fancifully named menu items, such as Yankee Doodle Macaroni, Jumpin' Johnnycakes, and Eagle Fingers."

## Alabama Update

By *Tim L. Pennycuff, University of Alabama at Birmingham*

On November 16<sup>th</sup> the Society of Alabama Archivists met on the campus of The University of Alabama (in Tuscaloosa) for its annual meeting. The meeting was hosted by the W. S. Hoole Special Collections Library and organized by SALA Vice-President Donnelly Lancaster, a member of the Hoole staff.

Concurrent sessions held throughout the day offered attendees a wide-range of interesting topics, public access policies for the papers of political figures (including both their personal and professional papers), review of a new standard for archival cataloging (DAC5), discussion of the great photographic collections found in repositories around the state, overview of the forthcoming online state encyclopedia, the legal reasons for the creation of a county archives, discussion of a new collaborative digital project of publishers'

bindings, and suggestions for disaster preparedness and recovery in the event of an emergency, a timely topic considering the recent experiences with Hurricanes Katrina and Rita.

Dr. Philip Beidler, Professor of English at the University of Alabama, was the luncheon keynote speaker. Dr. Beidler's gave a very entertaining talk, "The Harry Toulmin-Henry Hitchcock Archive: Law and Order in Early Alabama."

In the annual business meeting, members unanimously voted to send a donation to the SSA-SAA Emergency Disaster Assistance Grant Fund, a fund for victims of Hurricane Katrina and Hurricane Rita. Officers elected for the forthcoming year were: President, Donnelly Lancaster (University of Alabama); Vice-President, Laura Anderson (Birmingham Civil Rights Institute); Secretary, Jennifer Beck (University of Alabama at Birmingham); and Treasurer, Cynthia Luckie (Alabama Department of Archives and History). Other officers are newsletter editor, Carol Ellis (University of South Alabama); webmaster and list manager, Jason Kneip (Auburn University Montgomery), and Archivist, Mary Jo Scott (Alabama Department of Archives and History). Jim Baggett (Birmingham Public Library), Susan Bzdell (Morgan County Archives), and Carol Ellis (University of South Alabama) will serve as the Executive Committee.

SALA members later toured an exhibit at the Alabama Museum of Natural History titled "Science into History: Photographs by Eugene Allen Smith and the Geological Survey of Alabama."

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## Membership Directory Updates

The following are changes reported since the last newsletter, The online SGA Membership Directory is available to current members at [www.soga.org](http://www.soga.org) (password required.) Please report address changes to Sybil McNeil, SGA Administrative Assistant, [admin@soga.org](mailto:admin@soga.org).

### NEW MEMBERS:

#### Okezie E. Amalaha

Auburn Avenue Research Library  
Assistant Manager, Archives Division  
101 Auburn Avenue  
Atlanta, GA 30303  
Phone: 404-730-4001, ext. 207  
Fax: 404-730-5879  
Mailing address:  
P. O. Box 335  
Smyrna, GA 30081-0335  
[Okezie.amalaha@co.fulton.ga.us](mailto:Okezie.amalaha@co.fulton.ga.us)

#### Carol Waggoner-Angleton

Reese Library  
SC Assistant  
Augusta State University  
2500 Walton Way  
Augusta, GA 30904-2200  
Phone: 706-667-4904  
Fax: 706-667-4415  
Mailing Address:

*To be included  
in the 2006  
Membership  
Directory and  
SGA Listserv,  
renew your  
membership  
now!*

2034 Silver Run Falls  
Grovetown, GA 30813  
[cwaggone@aug.edu](mailto:cwaggone@aug.edu)

### CHANGES:

**Teresa M Burk.** Work and mailing address:  
540 Asbury Circle  
Robert W. Woodruff Library  
Manuscript, Archives, and Rare Book Library  
Emory University  
Atlanta, GA 30322

**Laura W. Carter.** Publish home address:  
1010 Beaverdam Rd., Winterville, GA 30683

**Mary McMahan Dawson.** E-mail:  
[libmmd@langate.gsu.edu](mailto:libmmd@langate.gsu.edu)

**Linda Davis.** Work information:  
Special Collections Librarian  
Columbia Theological Seminary  
701 Columbia Drive  
P. O. Box 520  
Decatur, GA 30031  
Phone: 404-687-4615  
Fax: 404-687-4687

**Ellen Garrison.** Public address is home address:  
1510 Huntington W-5, Murfreesboro, TN 37130

**Herbert J Hartsook.** Director, South Carolina Political Collections (changed from South Caroliniana Library.)

Address: South Carolina Political Collection  
720 College Street  
University of South Carolina  
Columbia, SC 29208  
Work phone: 803-777-0578  
Work fax: 803-777-0582  
Home address for directory: 112 Silver Lake Circle, Columbia, SC 29212

**Miriam Hudgins.** Title changed to: Technical Services Coordinator & Archivist

**Barry N. Jackson.** Title changed to: Education Archivist

**Mandi D. Johnson.** Address:  
1801 East 60<sup>th</sup> Street  
Savannah, GA 31404

Tamara Isenhour is now **Tamara Livingston.** E-mail:  
[livings@kennesaw.edu](mailto:livings@kennesaw.edu)

**Kaye L. Minchew.** E-mail:  
[Kaye@trouparchives.org](mailto:Kaye@trouparchives.org)

**Michael Nagy.** Home address:  
5132 Hidden Branches Circle,  
Dunwoody, GA 30338  
Work phone: 404-752-7578 extension changed to 275  
Zip+4 for work address: 30310-3403.

**Jody Lloyd Thompson.** Phone:  
404-894-9626. Public Address:  
704 Cherry Street,  
Atlanta, GA 30332-0900

## 2005 Scholarship Auction

By Gilbert Head, Chair, SGA Scholarship Committee

The auction held at our 2005 Annual Meeting in Augusta was our fifth auction, and as is usually the case, we raised a bit of money for the scholarships administered by SGA. We earmarked some of the funds this year to send to our associates along the Gulf coast ravaged by Katrina and Rita (\$155.00). Our total raised this year was \$1430.85, raised through spirited bidding, donation boxes, and additional generosity of our members.

There are three groups of people without whom the auction would not happen. The first of these is the donors of items for sale, and I would like to thank them here: Carol Bishop (for home-grown spicy peppers); Missy Brandt (2 splendid posters); Wesley Chenault (for returning to circulation a set of Those Glasses); Pam Coleman (for the Civil War books and teapot); Deborah Davis (for the excellent series of books); Linda Davis (for extending the line of Jim Dandy); Valerie Frey (for the sock monkey apparel); Nora Galler (for the Divination Duo); our friends at Georgia Archives (the CD map set); the good folks at the Hargrett Rare Book and Manuscript Library (3 war posters); Ann Marie Rubin and our friends at the Hollinger Corp. (4 print boxes); Myron House (Oz and Baoding); Sheila McAlister and the master bakers at Big City Bread (gift certificate, and the patinated set of Those Glasses); Bob Henderson and the fine people at Metal Edge (several photo albums); Michael Nagy (the model car, brooch, paperweight, Honda manual, and timeless vinyl discs); the Salvation Army Historical Center (2 regional histories of the Salvation Army in the Southeast); our friends at Sea Island (2 shirts); and our colleagues at the University of Georgia Libraries (a series of Georgia Press and other books, and a UGA Arch nightlight from the Development Office).

The second group of people are the bidders. Without folks willing to buy these treasures, we cannot add to the scholarship coffers. I would like to thank all the bidders, and to congratulate the following winners on their bidding acumen and exceptional good taste: Anna Appleman; Kayla Barrett; Missy Brandt; Steven Brown; Laura Carter; Linda Davis; Valerie Frey; Diane Fulkerson; Nora Galler; Bob Henderson; Susan Hoffius; Myron House; Miriam Hudgins; Elizabeth Keathley; Tamara Livingston; Sheila McAlister; Mary McKay; Michael Nagy; Bert Nason; Tony Parrott; Rebecca Roberts; Mimi Rogers; Sara Sanders; Renee Sharrock; Rita Smith; Taronda Spencer; Luciana Spracher; Christine Wiseman.

The last group is the heart of the operations. Thanks to those on the local arrangements staff who helped us sort out the logistical issues. Most importantly, thanks to the pit crew. These folks make the race car run, and it would not happen without them. To Steven Brown and Carol Bishop, thanks for the willingness to schlep, the assist with the distribution of paddles, and the general encouragement. Jill Severn and Chuck Barber were the folks who helped keep my head on straight (no mean task, that!), and I thank them for their



many kindnesses. Finally, our Registrar, Sheila McAlister, kept track of who owed what to whom, and made sure that folks got connected up with their booty at evening's end. To all these folks, a fervent 'Thank You,' and the hope that you will be willing to lend a hand again ..... next year. Thanks again, everyone.

\*\*\*\*\*

### Carroll Hart Scholarship

- **Purpose:** To attend the Georgia Archives Institute in June
- **Deadline to apply:** EXTENDED TO MARCH 5
- For more information: <http://www.soga.org/scholarships/hart.htm>

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### Gracy Winners Announced

By Naomi Nelson

The Board of Provenance is pleased to announce that Lisa Speer and Heather Mitchell have been awarded the Gracy Award for their article "The Mississippi Plan": Dunbar Rowland and the Creation of the Mississippi Department of Archives and History" in the 2004 issue of *Provenance*.



By Jim Cross

**NATIONAL ARCHIVES NEWS:** The National Archives opened over 52,000 pages of records relating to Supreme Court nominee John Roberts in several releases over August and early September 2005. Most of the records were from Record Group 60, Records of the Department of Justice and the Staff Member Office Files at the Ronald Reagan Library. ... The National Archives has placed its microfilm catalog online and now allows online ordering. It has also raised its prices to \$65 per roll of black and white microfilm, and \$82 per roll of color microfilm.

... In the wake of Hurricane Katrina, the National Archives on September 19, 2005 announced that, through the NHPRC, it would provide emergency grants of up to \$25,000 to state archives in the affected areas for disaster assessment and response activities, and would be considering additional grants of up to \$100,000 for the next fiscal year. The Archives has been providing preservation and records management advice and staff, expedited access to copies of federal records for veterans and retired civil servants from the Gulf Coast, and other record-related services to government offices. ... On September 28, 2005 the Information Security Oversight Office released its second report assessing declassification. It found that most agencies will declassify documents under the automatic declassification program by the December 31, 2006 deadline. Since October 1995, the Office estimates over 1.4 million pages have been reviewed, and over 1 billion declassified. About 155 million pages still need to be reviewed.

**ELECTRONIC RECORDS ARCHIVES:** On September 8, 2005 the National Archives announced it had awarded the \$308 million, six-year contract to build the Electronic Records Archives

(ERA) system to Lockheed Martin. The system will be designed to capture and preserve electronic records regardless of format and be hardware and software independent, while providing access to government officials and the public. That same day the Archives announced the formation of an ERA advisory committee which will make recommendations relating to the development, implementation and use of the ERA. Members include Dr. David Carmichael (State Archivist of Georgia) and Richard Pearce-Moses (Director of Digital Government Information at the Arizona State Library and Archives and currently President of Society of American Archivists).

**LIBRARY OF CONGRESS NEWS:** On October 3, 2001 the Library of Congress announced the results of a study that showed that most of America's historical sound recordings have become virtually inaccessible, with 84% of the recordings made between 1890 and 1964 protected by law and only 14% having been reissued by the rights holders on CD's. ... On September 21, 2005 all the materials in the Hotchkiss Map Collection were added to the American Memory site. Confederate Major Jedediah Hotchkiss created

maps for the Army of Northern Virginia, some of which were used by General Robert E. Lee and Thomas J. "Stonewall" Jackson to plan combat strategy. The 341 items include manuscripts, sketchbooks, and annotated printed maps. ... On October 4, 2005 the Miller NAWSA Suffrage Scrapbooks were made available on the American Memory site. They consist of ephemera and memorabilia collected by Elizabeth Smith and Anne Fitzhugh Miller during the period 1897-1911 documenting the work of the National American Woman Suffrage Association. ... The Library of Congress web site won the 2005 "Outstanding Website" award from the Web Marketing Association.

**OTHER NEWS:** The National Library of Medicine announced on September 13, 2005 that it had placed a selection of documents from the papers of Salvador Luria from the American Philosophical Society on its Profiles in Science web site. Luria discovered a model based on the pattern of payouts from slot machines that explained how bacteria mutate to become resistant to specific viruses. The exhibit contains published and unpublished articles and monographs, correspondence, laboratory notebooks, lectures, photographs, and speeches.

## DESCRIPTIVE ARCHIVIST, GEORGIA ARCHIVES (MORROW, GA)—SEARCH RE-OPENED

- The Georgia Archives, a division of the Office of Secretary of State, is looking for an innovative, energetic and service-oriented descriptive archivist to work with state and county government records. The Georgia Archives moved into a state-of-the-art facility in Morrow, Georgia, in May 2003. The National Archives-Southeast Regional Branch occupies a new facility adjacent to the Georgia Archives. This is the first co-location of state and federal archival facilities in the nation.

- **DESCRIPTION OF DUTIES** Under general direction, establishes and maintains intellectual controls over the division's holdings of government records. Analyzes, arranges and describes government records. Prepares series descriptions and box or folder level descriptions of records, and assigns subject headings. Uses established bibliographic, archival and departmental standards for online finding aids and bibliographic databases. May supervise work of interns or volunteers assigned to assist in arranging or describing government records. Provides reference assistance to the general public, archives staff, and state agency personnel following established reference policies and procedures.

- **ADDITIONAL INFORMATION** This is a full-time Archivist II position with excellent benefits, including annual and sick leave, 12 holidays per year, insurance (group health, dental, vision, disability, accidental death, and life), retirement plan, deferred compensation plan, and credit union eligibility. Hiring salary range is \$35,000-\$37,000, depending on experience. The State of Georgia is an Equal Opportunity Employer.

- **QUALIFICATIONS** Required: Advanced degree in Archival Administration, Library Science (from ALA-accredited program), History, or Political Science. Two years of experience in arranging and describing archival records in an archival institution or library, one year of which must professional experience. Experience in creating electronic finding aids. Must be able to lift 40 lbs. Preferred: Two years of professional experience in arranging and describing archival records in an archival institution or library. Knowledge of Southern or Georgia History. For more information about the position, contact Kayla Barrett, Descriptive Services Manager, at [kbarrett@sos.state.ga.us](mailto:kbarrett@sos.state.ga.us) or 678-364-3781. For more information about the Georgia Archives, visit our website at [www.georgiaarchives.org](http://www.georgiaarchives.org).

- **APPLICATION PROCEDURE** Please submit your cover letter and resume to: Kayla Barrett, Descriptive Services Manager, Georgia Archives, 5800 Jonesboro Road, Morrow, GA 30260; [describe@sos.state.ga.us](mailto:describe@sos.state.ga.us) Applications/resumes must be submitted no later than 4:30 p.m. on FEBRUARY 3, 2006. Please note: All qualified applicants will be considered but may not necessarily receive an interview. Only applicants selected for interviews will receive a letter of the position's status.

## GEORGIA HOMEPLACE INTERNSHIP, DIGITAL LIBRARY OF GEORGIA (ATHENS, GA)

- **APPLICATION DEADLINE:** FEBRUARY 15, 2006
- The Digital Library of Georgia is pleased to announce the availability of a Georgia HomePLACE internship position available from late May through the end of August, 2006 to last no more than ten weeks (dates are negotiable).

- Located in Athens, Ga., the Digital Library (<http://dlg.galileo.usg.edu/>) works with Georgia's libraries, archives, museums, and other institutions of cultural heritage to provide access to the cultural and historical resources of the state of Georgia. This mission is accomplished through ongoing development, maintenance, and preservation of digital collections and online digital library resources. These may include materials such as original manuscripts, typescripts, books, photographs, maps, sheet music, posters and broadsides, newspapers, primary source materials on microfilm, audio, video, and other formats. Additionally, the Digital Library of Georgia, GALILEO, and the Georgia Public Library Service (Board of Regents, University System of Georgia) are collaborating on a long-range initiative to digitize valuable collections on Georgia local and family history and to support partnerships between public libraries and the Digital Library of Georgia. This project, the Georgia HomePLACE initiative is supported with federal LSTA funds administered by the Institute of Museum and Library Services through the Georgia Public Library Service, a unit of the Board of Regents of the University System of Georgia.

- The intern will work a thirty-five hour work week. This year's projects include the text encoding of records related to Cherokee removal and to a Progressive Era women's club and the creation of names for authority control for the DLG's Sanborn map collection. During the course of the internship, s/he will follow these projects and other projects through their life cycle and will develop digital project management skills. Activities may include image preparation and quality control,

— See **EMPLOYMENT** on page 16

### **EMPLOYMENT from page 15—**

metadata creation (possibly including text encoding), site development, and interface evaluation. In addition, the intern will have the opportunity to assist in digital preservation activities.

- Interns have a choice of compensation packages: \$8/hr. plus on-campus housing (on-campus housing is only available from May 22-July 28, 2006) or \$13.85/hr. (intern responsible for securing own housing arrangements).
- **DUTIES AND RESPONSIBILITIES** Participates in the development of metadata by following project-specific guidelines and procedures and by adhering to established national and local standards. Maintains quality control and project goals by reviewing work, site proofing, monitoring of OCR, SGML and XML output, and record editing and updating as necessary. Assists in development of supplemental contextual materials for project. Maintains statistical records of production by monitoring the material flowing through the unit and resolving work-flow problems. Maintains flexibility and awareness of changes in department by assuming other duties and responsibilities as assigned. Enhances database quality and searchability by collaborating with GALILEO and Database Support staff on database design issues.
- **QUALIFICATIONS:** Recent graduate or current student of a masters-level library science, archival studies/public history or museum studies program; Interest in digitization in cultural heritage settings; Ability to perform diverse and complex tasks with accuracy and attention to detail; Ability to exercise independent judgment; Ability to establish and maintain effective working relationships; Ability to work successfully in a production-oriented

environment; Ability to direct the work of others; Good written and oral communication skills; Working knowledge of historical research methodology and experience with standard bibliographic tools; Familiarity with digital project setting preferred; Experience with SGML, XML and/or HTML preferred; Coursework or experience in cataloging and/or archival description preferred. Experience with digital imaging and OCR preferred. Experience in an archival or museum setting preferred. College degree required with background in humanities or social sciences preferred.

- To apply, please send a resume, cover letter detailing your suitability for the position, and contact information for three references. Applications should be postmarked by **February 15, 2006** and be sent to Sheila McAlister, Project Manager and Digital Metadata Coordinator, Digital Library of Georgia, University of Georgia, Main Library, Athens, GA 30602-1641, [mcalist@uga.edu](mailto:mcalist@uga.edu).

### **CURATOR, COASTAL GEORGIA HISTORICAL SOCIETY (ST. SIMONS ISLAND, GA)**

- **DESCRIPTION** The Coastal Georgia Historical Society is a AAM accredited institution dedicated to furthering interest, understanding and appreciation of the Coastal Georgia region's heritage and culture through acquisition, documentation, exhibition, research, and publication of the collections and the ongoing educational activities related to it. The Society operates and maintains the St. Simons Island Lighthouse Museum and the Maritime Center at the Historic Coast Guard Station (opening 2006), as well as, an active, busy archives.
- **DUTIES** The curator is responsible for

care and management of the collections and archives; maintenance, research, and planning of exhibitions; and educational programming. Responsibilities: Maintaining the Museum's collections at professionally acceptable standards, providing a framework for scholarly research and other activities within the Museum's stated mission, keeping long-range conservation and collections plan current, developing collection management and conservation projects, assisting with day-to-day museum operations, performing research for exhibition, publication, or documenting collection, developing and implementing programs that reflect goals of the museum, promoting collaborative efforts with local educational institutions, assisting in preparation of grant applications, and cooperating in the development of long range plans for the growth of the organization.

- **QUALIFICATIONS** Must be meticulous, highly organized and conscientious, but also flexible and able to take initiative. A self-starter, with excellent oral and written communication skills. Must have some administrative and management background, and possess the ability to work well with a multitude of people (staff, volunteers, docents, interns, museum visitors). Knowledge of computers and exhibit experience a plus. Must be a team player with ability to work independently. BA Degree in History, Museum Studies or related field and have two-to-three years experience in museum field.
- **TO APPLY** Send cover letter with resume, salary compensation desired, and three references to Coastal Georgia Historical Society, PO Box 21136, St. Simons Island, GA 31522. FAX: (912) 638-6609 or Email: [ssi1872@bellsouth.net](mailto:ssi1872@bellsouth.net). Job will remain open until filled.