

# SGA Newsletter

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Summer 2003

## SGA Board

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president@soga.org

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vicepresident@soga.org

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secretary@soga.org

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director@soga.org

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Frances Overcash  
director@soga.org

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Linda Davis  
admin@soga.org

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webmaster@soga.org

Newsletter Editor

Lamonica Jenkins Sanford  
newsletter@soga.org

Newsletter Associate Editor

Miriam C. Hudgins  
hudgins\_mc@mercer.edu

*Provenance* Editor

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provenance@soga.org

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education@soga.org

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membership@soga.org

Scholarship Committee Chair

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scholarship@soga.org

## Building Bridges: Theme for 2003 Meeting in Savannah

by Sara Saunders



Please join us for the 34<sup>th</sup> Annual Meeting of the Society of Georgia Archivists, to be held in Savannah, Georgia, on November 6 and 7, 2003. The meeting will be held at the Coastal Georgia Center, and we have a block of rooms available at the Courtyard by Marriott.

The meeting will focus on “building bridges,” creating and maintaining links between archivists and those who use our archives and libraries. The Program Committee is currently seeking papers and session proposals on the fundamental “tools” of the archival trade-acquisition, arrangement and description, preservation, reference, and outreach-and the use of these tools to build bridges between original documents and users. We hope you can join us. Please check the Society’s web site at <http://www.soga.org/> for further updates. See you in November! ❖

## To Members of the Society of Georgia Archivists

by Martin I. Elzy

As I retire from the Jimmy Carter Library on July 31, I wish to express my gratitude to the members of the Society of Georgia Archivists. From my arrival with my wife, Mary, and infant son, Joshua, in January, 1981, to our departure back to Austin to join our adult son in Texas, SGA members have been a source of professional counsel and social rejuvenation. I shall recall fondly many annual meetings, innumerable committee meetings, and universal cooperation in staging the Georgia Archives Institute.

Recently I have seen the pride with which my associates and I shared with you our new Carter Library in 1986 reflected by staff members of the Atlanta History Center and the Georgia Archives as they provided tours of their new

facilities. The clear message is that the SGA has grown and improved over the last two decades, as have the institutions which we represent. We do important work; we may take pride in our achievements; we have built upon the foundation of those who preceded us while training those who succeed us for even greater accomplishments. ❖

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## SGA Newsletter

Editor

Lamonica Jenkins Sanford  
newsletter@soga.org

Associate Editor

Miriam C. Hudgins  
hudgins\_mc@mercer.edu

Alabama Correspondent

Tim Pennycuff  
tpennycu@lister2.lhl.uab.edu

Calendar of Events

Wesley Chenault  
wjchenault@akamail.com

Institutional Profile

Mandi D. Johnson  
mjohnson@georgiahistory.com

Internet Corner

Pamela W. Coleman  
webmaster@soga.org

Membership Spotlight

Sheila McAlister  
mcalists@libris.libs.uga.edu

Preservation News

Christine S. Wiseman  
cwiseman@sos.state.ga.us

Washington Beat

Jim Cross  
jcross@clemsun.edu

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## Specifics Regarding the *SGA Newsletter*

The Society of Georgia Archivists is a non-profit organization established to provide an effective means of communication and cooperation among all individuals employed in archives and manuscript repositories in the state; to promote the preservation and use of the manuscripts and archival resources of the state; to increase the knowledge of archival theories and practices; to encourage the publication of finding aids; and to cooperate with professionals in related disciplines.

The *SGA Newsletter* is issued four times a year. All subscriptions are for

the calendar year and are based on membership dues to the Society of Georgia Archivists.

Members of SGA and related associations are encouraged to send in announcements of jobs, workshops, conferences, or other information to share. Appropriate and newsworthy notices will be printed as space permits.

The *SGA Newsletter* invites advertisements for archival products and services as space permits and at the editor's discretion. Ads must be accompanied by a check made

payable to the Society of Georgia Archivists. Deadlines for submissions for articles and camera-ready advertisements are Feb. 1, May 1, August 1, and October 1.

For article submission and advertisement rate information, please contact:

Lamonica Jenkins Sanford  
Auburn Avenue Research Library  
101 Auburn Ave. NE  
Atlanta, GA 30303-2503

Telephone: 404-730-4001 ext. 209  
Email: [newsletter@soga.org](mailto:newsletter@soga.org) ❖

## Calendar of Events

### EXHIBITIONS

July 19 - August 31, 2003 - **"Leaves have their time to fall...": Reflections of Mourning in Nineteenth-Century Decorative Arts**, Georgia Museum of Art, Athens, [www.uga.edu/gamuseum/Exhibitions.html](http://www.uga.edu/gamuseum/Exhibitions.html).

June 21, 2003 - September 1, 2003 - **Rising Above Jim Crow: The Paintings of Johnnie Lee Gray**, Atlanta History Center, [www.atlhist.org](http://www.atlhist.org).

July 4, 2003 - September 21, 2003 - **Enterprising Women: 250 Years of American Business**, Atlanta History Center, [www.atlhist.org](http://www.atlhist.org).

August - November 2003 - **Samuel Mockbee Architecture Exhibition**, Atlanta International Museum of Art and Design, [www.atlantainternationalmuseum.org](http://www.atlantainternationalmuseum.org).

October 17 - December 14, 2003 - **The Photography of William Anderson**, Tubman African American Museum, Macon, [www.tubmanmuseum.com](http://www.tubmanmuseum.com).

September 10 - December 31, 2003 - **Walter O. Evans Collection of African American Art**, Telfair Museum of Art, Savannah, [www.telfair.org/ws/frames.html](http://www.telfair.org/ws/frames.html).

### ATTRACTIONS AND EVENTS

September 02, 2003 - **Bike Atlanta: A Ride Through History**, Martin Luther King Jr. National Historic Site, <http://www.nps.gov/malu/index.htm>.

September 13 - 19, 2003 - **Georgia Music Week**, Georgia Music Hall of Fame, [www.gamusichall.com/events.html](http://www.gamusichall.com/events.html).

October 18 - 19, 2003 - **Ramble Through Monticello**, The Georgia Trust for Historic Preservation, [www.georgiatrust.org/calendar.html](http://www.georgiatrust.org/calendar.html).

May 28 - October 29, 2003 - **Cocktails in the Garden**, Atlanta Botanical Gardens, [www.atlantabotanicalgarden.org](http://www.atlantabotanicalgarden.org).



### Calendar of Events

is submitted by Wesley Chenault. He can be reached at [wjchenault@akamail.com](mailto:wjchenault@akamail.com). Call ahead to confirm dates, times, and fees.

October 16 - 31, 2003 - **A Tour of Southern Ghosts**, Stone Mountain Park, [www.stonemountainpark.org](http://www.stonemountainpark.org).

**The Douglass Theatre.** For decades this theatre served as an African-American epicenter for music and film, hosting early jazz and blues greats such as Otis Redding and Bessie Smith, and running popular feature length films and serials. The historic Douglass Theatre now serves all races and cultures with events, films and performances. [www.douglasstheatre.org/intro.htm](http://www.douglasstheatre.org/intro.htm).

**Midway Museum.** This raised-cottage style house is an example of Colonial Coastal Georgia architecture. The Midway Museum commemorates and animates the lives of Coastal Georgia residents through exhibits, documents and furnishings. [www.libertyconnection.com/midway/museum.html](http://www.libertyconnection.com/midway/museum.html).

### WORKSHOPS AND TRAINING

August 07, 2003 - **Grant Writing for Digitization and Preservation Projects** (SOLINET workshop), Atlanta.

August 12, 2003 - **I Hate Conflict and Crabby People** (SOLINET workshop), Atlanta.

August 15, 2003 - **Attack of the Giant Mold Spore** (SOLINET workshop), Rock Hill, SC.

September 25-26, 2003 - **Style Sheets for EAD - Delivering Your Finding Aids on the Web** (SAA workshop), New York, NY. ❖

### 2003 GEORGIA ARCHIVES LUNCH AND LEARN LECTURE SERIES "Celebrating 10 years of Lunching and Learning"

#### ABOUT THE SERIES

The free monthly "Lunch and Learn" Lecture Series is designed to help the public learn more about our state's rich history. The series began in 1993 and features guest speakers on a variety of topics of interest. The lectures are held on the second Tuesday of each month from 12-1 p.m. A map and directions to the Georgia Archives can be found on our website at [www.GeorgiaArchives.org](http://www.GeorgiaArchives.org).

#### UPCOMING LECTURES

##### September 9

**French Demography and Influences in Georgia and South Carolina**  
Dale Couch, Senior Archivist, Georgia Archives

##### October 14

**Working Hard for the Money: Georgia Labor Union Records**  
Pam Hackbart-Dean, Director, Special Collections, Georgia State University

##### November 12

**Battle of Jonesboro/Atlanta Campaign**

Dr. Eugene A. Hatfield, Professor of History, Clayton College and State University

##### December 9

**Are you there yet? An Update on the National Archives-Atlanta Move**  
Jim McSweeney, Director, National Archives and Records Administration, Southeast Region

## Scholarships



### Scholarship News

is submitted by Sheila McAlister. She can be reached at [mcalists@libris.libs.uga.edu](mailto:mcalists@libris.libs.uga.edu)

the former manuscripts librarian at the University of Georgia's Hargrett Rare Books and Manuscript Library. The deadline for application is August 15, 2003.

will be given to applicants who do not have access to institutional support for attending the fall annual meeting. Individuals may apply or be nominated by a supervisor or instructor.

### Larry Gulley Scholarship

Are you planning to attend the Society of Georgia Archivists fall meeting, November 5-7 in Savannah? SGA provides one individual the opportunity to attend the meeting for free, receive \$50 additional for travel expenses, and have his/her membership fee for the following year waived. If you are interested, please take the time to apply for the Larry Gulley scholarship, named for

#### ELIGIBILITY

Individuals eligible to compete for the scholarship are those engaged in compensated or volunteer archival work at any level in an institution in the state of Georgia, SGA members employed outside the state of Georgia, graduate students preparing for a career in archives at a college or university in Georgia, or SGA student members studying outside the state of Georgia. Preferences

#### TO APPLY

To apply for the Larry Gulley Scholarship, please fill out and mail in our on-line application at <http://www.soga.org/scholarships/lgsa.html>.

For more information, contact:

*Sheila McAlister,  
SGA Scholarship Committee  
University of Georgia  
Digital Library of Georgia  
Athens, GA 30602  
[scholarships@soga.org](mailto:scholarships@soga.org) ❖*

## Membership Spotlight

**NAME:** Linda Henry

**SGA MEMBER SINCE:** 1978

#### EDUCATION/EXPERIENCE/ PROFESSIONAL ACTIVITIES:

M.A. History, University of Missouri-Columbia. Archivist at the Schlesinger Library, Radcliffe College, National Council of Negro Women, American Psychiatric Association and the National Archives and Records Administration. Positions at NARA include Director of Modern Archives Institute and archivist in appraisal division, education programs and electronic records program.

Society of American Archivists Fellow, Treasurer, and member of Council. Publications in *American Archivist*, *Archival Issues*. Of

**Significance:** A Topical Journal of The Association of Public Data Users, and Signs. Certified Archivist, member of ACA, SGA, MARAC, MAC, NEA, and SSA.

**JOB DESCRIPTION:** I work in NARA's Center for Electronic Records where I accession and describe electronic records (created on computers not digitized paper records) by agencies of the federal government.

**MOST ENJOYABLE ASPECT OF JOB:** I like learning new things. Electronic records are "cutting edge" in the profession (although I think I'm working with a spoon). I like to (try to) keep up with new and changing technologies and to apply traditional archival theory and practice to the records created by the new technologies.

**FAVORITE PASTIMES:** I enjoy museums, historic places and traveling.

**COMMENTS ON PROFESSION:** I love being an archivist. My archival positions have given me experiences with different aspects of archival work, and I've enjoyed each one. I've had many opportunities to contribute to preserving history, to promote research with archival records, and to work with others to achieve archival goals. I think activity with professional associations is important, and I find it very rewarding. It also connects me to the larger profession of archivists. What archivists do really is essential for the preservation of our cultural heritage. I'm glad to be part of that. ❖

Membership Spotlight is submitted by Sheila McAlister. She can be reached at [mcalists@libris.libs.uga.edu](mailto:mcalists@libris.libs.uga.edu)

## Georgia News

### NEW GEORGIA ARCHIVES

The Georgia Archives has moved to its new location at 5800 Jonesboro Road in Morrow, Georgia. Situated adjacent to Clayton College and State University, the Georgia Archives is conveniently located near I-75, I-285, and I-685. For more details, visit their website at [www.GeorgiaArchives.org](http://www.GeorgiaArchives.org). ❖

### GEORGIA ARCHIVES WEEK

"Looking at the Big Picture" is this year's theme for 2003 Georgia Archives Week, which will take place October 5-11, 2003. The purpose of Archives Week is to celebrate the value of Georgia's historical records, publicize the many ways historical records enrich our lives, and recognize those who maintain our communities' historical records. This is the ideal time to call attention to

your organization or local government, and its work in preserving Georgia's documentary heritage. The celebration will be publicized across the state. Governor Perdue will be asked to proclaim the week as Georgia Archives Week. Current plans also call for a poster, newspaper and newsletter articles, and events at various repositories. For additional information, please contact Jody Lloyd Thompson at 404.894.4579 or [archivesweek@soga.org](mailto:archivesweek@soga.org) or visit the web site at <http://www.soga.org/aw/gaw>. ❖

### JULY 2003 GRANT CYCLE DELAYED UNTIL JANUARY 2004


The Georgia Historical Records Advisory Board has announced that it will not hold the July 2003 grant cycle of the Historical Records Grant Program due to the continuing

uncertainty of the budget. However, you are encouraged to submit proposed projects for the January 2004 cycle. Funds are expected to be available for the January cycle, and grants not funded will be held while the Board seeks additional funding.

### Deadlines for the January 2004 Grant Cycle:

November 14, 2003  
Site Visit (required)  
November 28, 2003  
Draft Grant Application (recommended)  
January 2, 2004  
Grant Application (postmarked)

If you have questions, please contact Elizabeth Aloï Barr  
Georgia Archives  
5800 Jonesboro Road  
Morrow, Georgia 30260  
678-364-3718 FAX 678-364-3860  
[ebarr@sos.state.ga.us](mailto:ebarr@sos.state.ga.us). ❖



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## Preservation News

### Continuing Education in Preservation

Opportunities for continuing education related to library and archives preservation are wide ranging. There are multi-day institutes, one-day workshops, and conferences on topics ranging from digital imaging to preserving sound recordings. Some sessions will be in the southeast; others require travel.

#### WE'VE SCANNED IT, NOW WHAT? MANAGING DIGITAL ASSETS

October 16, 2003, Georgia Archives, Morrow, GA. Presented by the Society of Georgia Archivists. The capture of images and electronic text is only one of many activities involved in successfully building and sustaining collections of digital

assets. Also important are the processes of file management and long term storage; managing metadata; providing public access and searching for digital collections; managing user response to online access; and planning for data migration. The workshop will cover the basics of these activities, and it will describe the potential for reducing the costs and maximizing the benefits of digitization through collaboration among repositories. There will be a hands-on component in which participants will have an opportunity to engage in introductory-level XML encoding of digital objects. For more



### Preservation News

is submitted by Christine Wiseman. She can be reached at [cwiseman@sos.st.ate.ga.us](mailto:cwiseman@sos.st.ate.ga.us)

information please contact Christine Wiseman, 678-364-3761 or [cwiseman@sos.st.ate.ga.us](mailto:cwiseman@sos.st.ate.ga.us).

#### ATTACK OF THE GIANT MOLD SPORE

Aug 15, 2003, Winthrop University, Rock Hill, SC, sponsored by SOLINET. This full day workshop provides a general introduction to mold and its impact on library, museum, and archival collections. It focuses on what mold is, appropriate mitigation and eradication treatments, and how

*See Preservation News on page 8*

## Internet Corner



### Internet Corner

is submitted by Pamela Coleman. She can be reached at [pcoleman@sos.state.ga.us](mailto:pcoleman@sos.state.ga.us)

#### BERKELEY DIGITAL LIBRARY SUNSITE

[sunsite.berkeley.edu](http://sunsite.berkeley.edu)  
The staff builds digital collections and services while providing information and support to digital

library developers worldwide. Included on this site are draft standards, numerous helpful articles, and an extensive online and print bibliography from the 2002 ALA-GODORT (American Library Association Government Documents Round Table) Ad Hoc Committee on Digitization of Government Information ([sunsite.berkeley.edu/GODORT/dgi/wg2appendixAbibliography.doc](http://sunsite.berkeley.edu/GODORT/dgi/wg2appendixAbibliography.doc)) The site is sponsored by The Library, U.C. Berkeley and Sun Microsystems, Inc.

#### BUILDING DIGITAL COLLECTIONS: TECHNICAL INFORMATION AND BACKGROUND PAPERS (LIBRARY OF CONGRESS)

[memory.loc.gov/ammem/ftpfiles.html](http://memory.loc.gov/ammem/ftpfiles.html)

#### GUIDELINES FOR DIGITAL IMAGING (RLG AND NATIONAL PRESERVATION OFFICE)

<http://www.rlg.org/preserv/joint/confpapers.html>  
Conference papers from a Joint RLG and NPO Preservation Conference: Guidelines for Digital Imaging, 28-30 September 1998. Includes Guidelines Versus Guidance for Digital Imaging: The Opportunity Before Us, Guidelines for Image Capture, etc. ❖

### Standards for Building Digital Collections

Creating digital collections can be difficult on the best of days, especially when you are trying to provide basic reference service, as well as accessioning and processing incoming records. Knowing where to find the standards for digital imaging and storing is half the battle. Here are a few sites to start building your knowledge of the topic.

## Washington Beat

### NATIONAL ARCHIVES AND NHPRC

**BUDGETS:** The 2003 budget was finally passed on February 13, 2003. The National Archives received almost \$269 million dollars, with nearly \$6.5 million dollars going to NHPRC. The President released his proposed 2004 budget on February 3, 2003. The National Archives would receive about \$304.5 million, a significant increase from 2003. The Electronic Records Archives project would receive \$22 million of the \$24.2 million earmarked for electronic records initiatives. Most of the \$5.3 million for storage and preservation will go to the new Southeast Regional Archives, expected to be completed in 2004. The only disappointing budget news was that NHPRC would receive \$5 million, a serious decrease from the previous year.

### LOUISIANA PURCHASE

**BONDS FOUND:** Three unredeemed bonds issued to finance the Louisiana Purchase were displayed to the press on April 24, 2003. The bonds are the only ones currently known to exist, for earlier searches had failed to find other examples. The bonds were made out to Hope and Company, a Dutch bank that did most of the financing. A staff member working in the Treasury Department files on an unrelated question found the bonds in October 2002.

**AMERICAN MEMORY UPDATES:** On April 28, 2003 the Library of Congress announced the availability of the last of the 23 online collections developed as part of the Library/Ameritech competition on



### Washington Beat

is submitted by Jim Cross. He can be reached at [jcross@clemsun.edu](mailto:jcross@clemsun.edu)

the American Memory web site. "The Chinese in California, 1850-1925" includes 8,000 images of art, broadsides, business records, cartoons and other illustrations, diary excerpts, legal documents, letters, pamphlets, photographs, sheet music, speeches, and other material describing the experiences of Chinese immigrants to the state and their contributions. In addition to San Francisco's Chinatown (the oldest and largest community), other, smaller Chinese communities are documented. Items in this

*See Preservation News on page 8*

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**Preservation News** *from page 6*

to avoid an outbreak. Through lecture and discussion, this workshop also examines current standards for mold remediation, as well as recent insurance claim problems. A major focus of the session includes insuring that you, your staff, and your patrons are protected. Several approaches to cleaning mold will be covered: Simple, safe techniques for mold removal, including the use of HEPA vacuums; Avoiding the use of most chemicals; Organizing your cleaning efforts; Working with commercial firms - developing contracts and specifications. Handouts on molds and treatment approaches, a reading list, and a sampling dish will be provided.

Dr. Michael Trinkley, Director of Chicora Foundation. Dr. Trinkley has consulted with a number of museums and archives on pest control and broader preservation issues. He is licensed in South Carolina as a certified pesticide applicator. For more information and to register see, <http://www.solinet.net/>. ❖

**Washington Beat** *from page 7*

collection came from the holdings of the Bancroft Library and the Ethnic Studies Library at the University of California at Berkeley and the California Historical Society in San Francisco.

**NEW COLLECTIONS AT THE LIBRARY OF CONGRESS:** The papers of Herbert L. Block, the famous Pulitzer Prize-winning editorial cartoonist "Herblock" of the Washington Post, were given to the Library of Congress on March 11, 2003. The material includes 14,000 original sketches and drawings, as well as correspondence and photographs. The Library plans to eventually digitize the drawings and make them available on the Internet. On April 21, 2003 the Library announced it had acquired a collection of 72 handwritten essays by Ayn Rand. The 1281 pages represent all of Rand's nonfiction output for the "Ayn Rand Letter" from 1971 to 1974. The essays, with extensive corrections by Rand, are an important addition to the complete manuscripts and typescripts of her four novels, which were given to the Library in 1992. ❖



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Society of Georgia Archivists

P.O. Box 133085  
Atlanta, Georgia  
30333