Society of Georgia Archivists
Annual Meeting in Decatur
November 13-15, 2002

By Glenn Eskew

The theme “Politics and the Archives” will unify the 2002 Annual Meeting of the Society of Georgia Archivists scheduled for downtown Decatur, November 13-15. A variety of topics will be discussed concerning the intersection of politicians, political memorabilia, and personal politics in the archives. To kick off the annual meeting, a one-day workshop on “Funding Resources and Grant Writing,” will be held at Agnes Scott College on Wednesday, November 13, 2002.

On Thursday morning, Georgia State Senator George Hooks, Democrat from Americus, will talk about state support for historical resources. Following his presentation, a session on creating a Political Action Committee for archivists in Georgia will be led by Winston Walker of the Georgia Records Association, and include Kaye Minchew of the Georgia Historical Records Advisory Board, David Carmichael of the Georgia Department of Archives and History, and Lee Ann Caldwell of the Georgia Association of Historians. A second session on political anecdotes regarding the collection of campaign and related materials will be chaired by Ed Weldon, former head of the Georgia Department of Archives and History, and include Herbert Hartsook of the South Caroliniana Library, Carla Summers of the University of Florida Special Collections, and Sheryl B. Vogt of the Richard B. Russell Library.

Concurrent sessions on Thursday include an analysis of the Presidential Records Act led by Robert Bohanan of the Jimmy Carter Library and featuring Albert Nason of the Carter Library, Robert Lipshutz, former White House Counsel, and historian Christopher Jespersen of North Georgia College and State University. Pamela Hackbart-Dean of the Special Collections Department at GSU will join Sandy Berman of the William Breman Jewish Heritage Museum and Lamonica Sanford and Wesley Chenault of The Herndon Home in a discussion of the “Politics of Processing.”

Two sessions on Friday will conclude the annual meeting. Dean McKinney of Blackmon-Mooring Steamatic Catastrophe, Inc., will talk about his experiences reclaiming records from the Pentagon following the terrorist attack on September 11, 2001. A variety of people involved in the planning of the “Without Sanctuary: Lynching Photography in America” housed at the Martin Luther King, Jr., National Historic Site, will talk about the evolution of this powerful exhibit.
Specifics Regarding the SGA Newsletter

The Society of Georgia Archivists is a non-profit organization established to provide an effective means of communication and cooperation among all individuals employed in archives and manuscript repositories in the state; to promote the preservation and use of the manuscripts and archival resources of the state; to increase the knowledge of archival theories and practices; to encourage the publication of finding aids; and to cooperate with professionals in related disciplines.

The SGA Newsletter is issued four times a year. All subscriptions are for the calendar year and are based on membership dues to the Society of Georgia Archivists. Members of SGA and related associations are encouraged to send in announcements of jobs, workshops, conferences, or other information to share. Appropriate and newsworthy notices will be printed as space permits.

The SGA Newsletter invites advertisements for archival products and services as space permits and at the editor’s discretion. Ads must be accompanied by a check made payable to the Society of Georgia Archivists.

Deadlines for submissions for articles and camera-ready advertisements are March 1, June 1, Sept. 1, and Nov. 15.

For article submission and advertisement rate information, please contact:

Lamonica Jenkins Sanford
Project Archivist
The Herndon Home
587 University Place, NW
Atlanta, GA 30314.

Telephone: 404-581-9813
Email: newsletter@soga.org
Calendar of Events

Exhibitions

October 1-December 9
2002 - Testimony: Vernacular Art of the African American South, Tubman African American Museum; 478-743-8544


Oct. 5 - Dec. 1, 2002 - Reflections in Black: Smithsonian African American Photography, Atlanta History Center; 404 814-4000


Worthy of Note

The Archives of the Atlanta History Center will be closed October 1, 2002 - January 6, 2003. It will reopen January 7, 2003 as the James G. Kenan Research Center

Nov. 13-15, 2002 - Annual Meeting, Society of Georgia Archivists

President’s Column

The Society of Georgia Archivists made a grand showing at the Society of American Archivists annual meeting in Birmingham in August. We had over 60 members in attendance, with many participating in sessions, program committee activities, and leadership positions. Consider a sampler of the SAA/SGA participation for this year: Susan Potts McDonald took her position as chair of the Manuscripts Repository Section, with Pam Hackbart-Dean recently elected to serve as vice-chair, chair elect of same. Pam also served on the 2002 Program Committee. Herb Hartsook was elected vice-chair of the Oral History Section; Susan McDonald and Jim Baggett served on the Host Committee; Ginger Cain on the Oliver Wendell Holmes Award Committee; Glenn Eskew and Kaye Lanning Minchew participated in a panel discussion titled, “Saving our Cities’ Records;” Karen Jefferson and Cynthia Lewis participated in a session titled, “Empowerment: Documenting African Americans Since the Civil Rights Movement;” Margery N. Sly, “Reengineering Archives;” Brenda Banks, “Sustaining the Human Mosaic: Diversity Activities in Libraries and Archives;” and Julia Marks Young, “Archival Irregulars: Contractors and Consultants.”

Since it was founded in 1969, SGA has grown to dominate the southeastern archival community and to contribute significantly to the leadership of SAA. This is evident by looking at those who have served both organizations as president including Ed Weldon, David Gracy II, Brenda Banks; those who have been recognized as SAA fellows for distinguished service: the three aforementioned, Ann Pederson, Linda Matthews, and Phil Mooney. There are dozens of SGA members who have served on SAA committees, roundtables, panels, focus groups, and editorial boards. Many of these women and men got their start in professional service at SGA. There are many ways to become involved in the Society of Georgia Archivists, ways which teach leadership skills and encourage professional growth. There are few if any state organizations with better track records for parenting future leaders to national

Membership Survey

By Nancy Davis Bray

The SGA Membership Committee plans to distribute a membership survey/needs assessment in early November. Members will be asked for feedback on such topics as professional development, leadership and service opportunities, the newsletter, Provenance, and many other aspects of SGA. For more information, contact Nancy Davis Bray at 478-445-0988 or nbray@mail.gcsu.edu

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The purpose of an internship is to promote critical thinking, development of skills and personal and professional growth. Academic internships are related to the student’s major and credit is awarded. Non-credit or “career internships” can also be an enriching and valuable experience. These may be paid or volunteer positions depending largely on the type of institution offering them. An internship is not just a temporary or part-time job, but rather a carefully monitored work or service experience in which an individual has intentional learning goals, and reflects actively on what she or he is learning throughout the experience.

**Self-Initiated Staff Internships: How to Create Your Own Internship**

http://hrweb.berkeley.edu/learning/sip/sipself.htm

This website is written for UC Berkeley staff to create their own internships. However, there are excellent points that can be adapted in creating an internship program in your facility. The website also assists in designing projects, formalizing agreements, and includes a readiness checklist.

**Internship Program Development 101**

http://careerservices.rutgers.edu/interndev.htm

This is a guide to the benefits of hiring Rutgers University interns and designing an effective internship program. Topics covered include why to hire interns, initial planning, designing your program, compensation, legal issues, recruiting strategies, and employment policy.

**National Archives Internships**

http://www.archives.gov/careers/internships/internships.html

The National Archives describes the benefits of a NARA internship, who is eligible, what is required to apply, and provides a list of current internship opportunities.

**Smithsonian Institute Internships**

http://www.si.edu/archives/intern.htm

The Smithsonian explains who would benefit from an internship, what types of internships are available, and what is needed to apply.

Comments and suggestions about the Internet Corner can be directed to Pamela Coleman at webmaster@soga.org

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**Institutional Profile : Digital Library of Georgia**

By Mandi Johnson

**Digital Library of Georgia**
http://dlg.galileo.usg.edu

The Digital Library of Georgia (DLG) was established in 1999. The production center is located at the University of Georgia Libraries in Athens. The DLG was created to collaborate with libraries, archives, museums, and other institutions of cultural heritage to provide access to the cultural and historical resources of the state of Georgia. This mission is accomplished through the on-going development, maintenance, and preservation of digital collections and online digital library resources. The DLG also acts as a resource for institutions wishing to embark on digitization projects and sponsors the state’s Newspaper Project.

The DLG digitizes collections that focus on the history and culture of the state of Georgia. The collections currently include digitized books, printed materials, manuscripts, artwork, and photographs and cover such topics as city government, politics, African-Americans and Native Americans in Georgia, the Civil War and Reconstruction, and education. Materials range in date from the 1700s through the present. Fourteen collections are available online.

Currently, the Digital Library of Georgia is leading three grant projects. Vanishing Georgia, a collaborative project with the Georgia Department of Archives and History, will digitize 18,000 photographs collected by the State Archives. The DLG is working with the College of Environment and Design at the University of Georgia to digitize images of important buildings and landscapes in the state. DLG is also digitizing approximately 50,000 aerial photographs of Georgia counties and participating in two Mellon-funded Open Archives Initiative demonstration projects, AmericanSouth.org and MetaArchive.org.

The DLG website allows access to its collections to anyone at anytime. 

**See Institutional Profile on page 8**

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**Membership Spotlight : Jill Swiecichowski**

By Sheila McAlister

**NAME:** Jill Swiecichowski

**SGA MEMBER SINCE:** 1999

**VITAE:** BS Historic Preservation - Southeast Missouri State University; Master of Heritage Preservation - Georgia State University; Graduate Assistant - Georgia State University, Special Collections Department; Contract Archivist - Wachovia Bank of Georgia; Processing Archivist - Atlanta University Center; Grant Project Archivist - Georgia Department of Archives & History; Company Archivist - United Parcel Service; SGA Program Committee for 2000-2002; SGA Treasurer 2001-2003.

**JOB DESCRIPTION:** Collect, process, and develop finding aids for material relevant to the history of UPS. Answer all reference requests. Maintain environmental controls for the collection. Serve on the Human Resources record retention committee. Submit material or stories of historical relevance to various employee publications in both print and electronic forms. Promote awareness of the 95 years of rich UPS history.

**FAVORITE PASTIME:** Reading, photography, traveling, baking.

**COMMENTS ON WORK OR PROFESSION:** It is important, especially in a one-person shop, to belong to organizations such as the Society of Georgia Archivists and the Society of American Archivists to continue growing in your career. Not only are these organizations a way to gain access to workshops and conferences, but a way to gain access to the many people in our profession with so much knowledge to share.

**MOST ENJOYABLE ASPECT OF YOUR JOB:** Helping people find answers to their questions. Teaching employees about the vast heritage behind UPS.

**Sheila McAlister**
Washington Beat

By Jim Cross

NATIONAL ARCHIVES AND NHPRC BUDGETS: The House passed H.R. 5120, which includes the budget for the National Archives and NHPRC, on July 24, 2002. The bill provides nearly $250 million for operations, which includes nearly $12 million for the Electronic Records Archives initiative. An additional $2.9 million funds increased security costs, and $1.5 million will go towards improving records scheduling and appraisal. This is a nearly $4 million increase from last fiscal year. The bill also includes almost $10.5 million for repairs and restoration, allocating $1.25 million for preliminary design studies for the proposed Military Personnel Records Center and $3.25 million for repairs to the LBJ Library. NHPRC sees an increase of $2 million for grants, for a total of $7 million. This bill will need to be reconciled with its Senate counterpart, S.2470, which has yet to be voted on by the Senate. This bill increases the National Archives’ operating budget slightly and provides a little over $14.2 million for repairs and restoration, including $3.75 million to construct a new regional archives in Alaska.

VIETNAM WAR DATABASE: On June 5, 2002 the National Archives accepted the donation of an electronic database that lists all U.S. military personnel who died during the Vietnam War. The database, which was compiled by the research team of Richard Coffelt, Richard Arnold, and David Argabright, includes additional information about the soldiers who were casualties in the war that is not available in a centralized source elsewhere. In most cases it identifies the ship or company/battery/troop the soldier belonged to and notes whether a soldier was decorated posthumously. The research team used both electronic and textual records held at the National Archives and by the armed services.

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Scholarships

SGA Announces Scholarship Winners

By Sheila McAlister

The Society of Georgia Archivists is pleased to announce the winners of its Carroll Hart and Ed Weldon scholarships: Amy Summerlin of Berry College and Mandi Johnson of the Georgia Historical Society.

As the recipient of the Hart scholarship, Summerlin will have her tuition for the Georgia Archives Institute paid by SGA and receive a complimentary membership to the society next year. Summerlin, the archives technical assistant at Berry College, previously worked as the curator of the Rome Area History Museum. In 2001, she oversaw the Berry College Archives during their search for a new archivist. Summerlin hopes to deepen her understanding of archival principles in preparation for the Academy of Certified Archivists certification exam. Summerlin will describe her experiences at the Institute in the next newsletter.

As the recipient of the Ed Weldon scholarship, Mandi Johnson, the Visual Materials Archivist of the Georgia Historical Society, attended the 2002 Society of American Archivists meeting in Birmingham, Alabama. A graduate of the Armstrong Atlantic State University public history program, Johnson has worked at the Georgia Historical Society since 1997 and was the Project Archivist for the Screven-Jenkins Regional Library.

Johnson is an active member of the Society of Georgia Archivists and serves as the Institutional Profile editor for the SGA Newsletter.
Disaster Wheel Now Available in Spanish

Just in time for the 2002 hurricane season, the Spanish-language version of the Emergency Response and Salvage Wheel is now available. The Wheel is one of the most recognizable tools for use in disaster planning in libraries and cultural institutions. A number of free Spanish wheels are available on request for non-profit institutions. It is also available for purchase for $10.95 ($6.95 for nonprofits and government agencies). For order forms or more information call 1-888-979-2233 or email Taskforce@heritagepreservation.org.

AASLH Workshops

The American Association for State and Local History recently received an IMLS grant for the project Archival Basics Continuing Education to develop online and on-site basic archival training targeted at the non-traditional archivist. A one-day workshop is being designed as a model so that various groups and organizations can provide the course with minimal preparation and adjustment. AASLH is looking for potential host sites for the ten pilot workshops slated to start in Fall 2002. For more information contact Terry Davis at davis@aaslh.org or (615) 320-3203.

Heritage Preservation Study about September 11th

Heritage Preservation, one of the nation’s leading advocates for the protection of cultural property, has just released Cataclysm and Challenge, the results of the first comprehensive study on the impact of September 11, 2001 on our nation’s cultural heritage. The publication reports the results of a survey of 122 museums, libraries and archives in lower Manhattan following the September terrorist attacks. The survey included questions related to disaster.

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positions within the profession. SGA is committed to serving the needs of its members through educational workshops, annual meetings with instructive sessions, and hands-on mentoring of new professionals. If you would like information about getting more involved in SGA, please feel free to contact any of the board members, past or present; we are eager to share the enthusiasm for such an important and sustaining organization. We hope you will join us at the upcoming annual meeting in Decatur and take advantage of the wonderful programs and speakers on the program.

Mercury University. Department of Political Science Internship Guidelines
http://www.mercer.edu/polisci/intern.htm
This site describes internships from the university’s perspective. It provides information to the Mercer student about what to expect from an internship. Of particular help, is the “Grading and Evaluation of Interns” section.

Institutional Profile
digitization guide and FAQ can also be found on the website. For more information about the Digital Library of Georgia, its projects, digitization, or to discuss potential online collections from your repository, please contact Stephen Miller, Director, 706-583-0213, sdmiller@arches.uga.edu; or Sheila McAlister, Digital Metadata Coordinator and Project Manager, 706-542-5418, mcalists@arches.uga.edu.

Archivist sentenced: On July 31, 2002 a federal archivist was sentenced to 21 months in prison for stealing documents, including presidential pardons and space photographs signed by American astronauts, from the Mid Atlantic Regional Archives in Philadelphia, Pennsylvania. Sixty of the documents and nearly all of the space photos have been recovered, but the majority of the documents—stolen between 1996-1999—remain missing. Shawn P. Aubitz was also fined $73,793, the value of the missing material.

TEACH ACT: On July 17, 2002 the House Committee on the Judiciary’s Subcommittee on Courts, the Internet, and Intellectual Property approved the Technology, Education, and Copyright Harmonization (TEACH) Act of 2001 and ordered that it be reported to the full House. The bill had earlier passed the Senate on June 7, 2001. It will make the use of films and songs in online instruction by non-profit institutions easier, by revising copyright law to extend the exemption from infringement liability for instructional broadcasting to digital distance learning or distance education. Only those works specifically designed for online instruction, or a copy not lawfully made, are excluded. The bill is expected to pass the House and President Bush has indicated he will sign it.

Preparedness and recovery that reveals significant information that should aid in protecting cultural collections from future disasters. For more information, and a pdf version of the entire report, see www.heritagepreservation.org.