

WOMEN'S COLLECTION

ACTIVIST WOMEN
ORAL HISTORY PROJECT

INTERVIEWEE PACKET

Activist Women Oral History Project
Special Collections, Georgia State University Library

PURPOSE

You have been asked for information to be used in connection with the *Activist Women Oral History Project* conducted by Georgia State University Library's Special Collections Department, home of the Women's Collection. Established in 1995, the Women's Collection is dedicated to collecting, preserving and making available the documentary heritage of women in Georgia and the South. *Women in Activism* collections document the experiences of women *and men* participating in women-centered activist and advocacy activities in Georgia and the Southeast throughout the 20th and 21st centuries. The Women's Collection will be used in years to come by students, scholars, activists, and other researchers.

The purpose of this project is to gather and preserve information for historical and scholarly use. The oral history interviews will be used to provide elements of history that are often not apparent in other documents. When used with other research materials, the oral histories will help to provide a more accurate view of history. These oral histories will complement the records and artifacts in the Women's Collection, and will become invaluable to the larger research community.

PROCEDURES

If you agree to participate, you will be asked to complete a biographical data form, and sign a deed of gift/release form, which transfers copyright ownership of the interview to Georgia State University; you will receive a copy of the signed form. During the interview, you will be asked a series of questions, which will include general biographical, educational background, career, affiliation(s), level of involvement in certain activities, and other pertinent questions. **You will have the right not to answer any questions that you may feel uncomfortable answering and you may terminate the interview at anytime.**

PROCEDURES (continued)

The interview will be digitally recorded or tape recorded and it may be transcribed. The transcript will then become available to the public. Unless otherwise stipulated, the interview will also become available for public viewing/listening, for future documentary production, and/or for broadcast via the World Wide Web. The Archives works with educators, and it is hoped that these oral histories will be included in classroom materials.

DEED OF GIFT

As a participant in the project you will be asked to sign a deed of gift/release form. This form officially transfers your interview to the Women's Collection. This means that you relinquish any claim to legal title, literary property, and copyright for your interview. You will have the right to review the transcript. You will also have the right to copy, use, or publish all or part of your interview, however, you will not be able to transfer these rights to others. Heirs or other individuals must obtain permission from the University and contact the Library's Special Collections Department (404/651-2477) to use, copy, or publish your interview. Any special needs or concerns should be discussed with the Archivist before completing the release form.

RISKS

Your participation is voluntary; there are no foreseeable risks involved in taking part in this program.

BENEFITS

Your ideas and accomplishments will be preserved indefinitely, and the benefits of your interview to women and to the research community will be immeasurable.

PARTICIPATION

Participation is voluntary and you may end the interview at anytime without discrimination or retribution towards you.

CONFIDENTIALITY

The interview **WILL NOT** be considered confidential. Your interview **WILL** contain your name and other personal identifiable information. In addition, your interview will become available to the public.

TIME

The average length of an interview is approximately two hours. However, the interview may be longer or shorter, and may require more than one session.

QUESTIONS

If you have questions about the *Activist Women Oral History Project*, or the Women's Collection at the Georgia State University Library, please contact the Women's Archivist at: **404/413-2880**.

Sample (General) Questions

Introduction: Identify date and place of interview, as well as interviewer

Introduce interviewee: Name, current place of residence, current title, organizational/political affiliation

1. Please describe your family background: origin and birthplace of grandparents, parents; your date and place of birth; siblings; childhood experiences
2. Where did you attend school?
3. What were your personal aspirations?
4. Please describe influential figures or events
5. Where was your first job?
6. Can you describe your adult family life (marriage, children, family life, etc)?
7. Do you consider yourself a feminist? Why, why not?
8. How and when did you first become interested in activism?
9. Please describe the issues that have most concerned you
10. Please describe your personal participation in organizations
11. Can you describe how you dealt with dissent or disharmony within organizations?
12. Can you describe how activism has affected your life, family, personal relationships?
13. Can you describe your experiences with opposition to your cause?
14. Have you ever felt like you wanted to give up? What kept you going?
15. Are there further experiences that you would like to share?

ACTIVIST WOMEN ORAL HISTORY PROJECT

Women's Collection – Special Collections Department
Georgia State University Library

INTERVIEW AGREEMENT

The purpose of the project is to gather and preserve historical documents for the *Activist Women Oral History Project* by means of the tape-recorded interview. Tape recordings and transcripts resulting from such interviews become part of the Special Collections Department of Georgia State University. This material will be made available for historical and other academic research.

We, the undersigned, have read the above and voluntarily offer Georgia State University full use of the information contained on tape records and in transcripts of these oral history interviews. In view of the scholarly value of this research material, we hereby assign rights, title and interest pertaining to it to Georgia State University.

Interviewer (signature)

Interviewee (signature)

Date: _____

Date: _____

Name of Interviewer

Name of Interviewee

Accepted for Georgia State University _____

Date: _____

Accession No: _____

Georgia State University Special Collections

Oral History Biographical Data Sheet

Anyone who is interviewed in connection with the Georgia State University Special Collections Department must fill out this form to ensure that interviewees appear in our catalog, honoring their service and participation.

PLEASE PRINT or TYPE CLEARLY

First Name _____ **Last Name** _____

Maiden Name _____

Address (preferred mailing address)

City _____ **State** _____ **ZIP** _____

Telephone

Home (_____) - _____ **Work** (_____) - _____

Email _____

Place of Birth _____ **Birth Date** _____ (month/day/year)

Race/Ethnicity (*optional*) _____

Gender (circle one) Male Female

Affiliation – Organization or Institution (you may list more than one)

OTHER INFORMATION:

PARENTS' NAMES:

MARRIAGE {including name(s) of spouse(s) / life partner(s), date(s), and place(s), etc.}:

CHILDREN {including names, dates, place(s) of birth, etc.}:

EDUCATION:

RELEVANT EMPLOYMENT {including name of employer, job title, period worked}:

OTHER NOTABLE BIOGRAPHICAL INFORMATION: (for example, special awards received, leadership positions held)

**Please use reverse for additional biographical information, or
attach most current résumé**