

**Valdosta State University Archives  
Accessions Record**

Donor \_\_\_\_\_ Accession # \_\_\_\_\_  
Address \_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_\_\_

Status:       Gift       Purchase       Deposit/Transfer       Other

Deed of Gift/Records Transmittal:     Yes     No

Conditions/Restrictions: \_\_\_\_\_

Acknowledged: \_\_\_\_\_

General Category:

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Archives/Manuscript | <input type="checkbox"/> Audio/Visual       | <input type="checkbox"/> Architectural Drawings |
| <input type="checkbox"/> Book/Pamphlet       | <input type="checkbox"/> Greeting/Post Card | <input type="checkbox"/> Microfilm              |
| <input type="checkbox"/> Photograph          | <input type="checkbox"/> Serials            | <input type="checkbox"/> Artifact               |
| <input type="checkbox"/> Map                 | <input type="checkbox"/> Vertical File      | <input type="checkbox"/> Print/Painting         |
| <input type="checkbox"/> Other               |   |   |

Date of Item(s): \_\_\_\_\_ Quantity: \_\_\_\_\_

Description:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Location:  
\_\_\_\_\_

Additional Information: