

Basic Search Request Form

Trained research staff will consult up to 5 *indices* specified by the patron per request. Payment must be submitted with your request (cash, check, money order, or credit card). Requests submitted without payment will be returned unfulfilled. Fees for Basic Searches include up to 5 photocopies, a brief summary of results, and are as follows:

- \$10 for non-members
- \$8 for members
- Shipping, handling, and tax charges (as applicable) will apply to mailed photocopies that exceed the 5 copy limit.

Fees for additional photocopies are assessed on a per page basis (see Photocopy Fee Schedule.) Fees are nonrefundable; search results are not guaranteed.

** Please note: Each request must be for one individual or topic. Please do not submit additional requests until you have received a response from any previous request. **

Patron Name:		
Address:		
Telephone:		
Credit Card Number: Signature (for credit card authorization) _	•	

In the space below, please indicate the individual, topic, building, etc., for which you would like staff to search in available indices (specify indices on the next page). Please be as specific as possible. Attach additional pages if you need additional space.

Below is a list of some of the most frequently used indices in the GHS collection. Please select up to 5 that you would like staff to consult. If you do not know which to select, or do not indicate any, staff will consult those considered most appropriate for your request.

- ____ 1790 Reconstructed Census for GA*^
- ____ 1820 Census Index for GA*^
- ____ 1830 Census Index for GA*^
- ____ 1840 Census Index for GA*^
- ____ 1850 Census Index for GA*^
- ____ 1860 Census Index for GA*^
- ____ 1870 Census Index for GA*^
- ____ 1880 Census Soundex for GA*^
- ____ 1890 Census Index for GA*^
- ____ 1900 Census Index for GA*^
- ____ 1910 Census Index for GA*^
- ____ 1920 Census Index for GA*^
- ____ 1930 Census Index for GA*^
- ____ Ancestry.com general index search**
- ____ Cemetery Indices
- ____ Death Register for GA, 1919-1993 (specify 5-year range)*
- ____ GHS Manuscript Collection Index (includes visual materials)
- ____ Map Collection Index
- ____ Naturalization Index, 1790-1910 (Savannah and Chatham County)*
- ____ Savannah City Directories (specify 5-year range)
- ____ Savannah Newspaper Index (specify 5-year range)
- ____ Vertical File Index (includes biographical and building entries)
- ____ Colonial Soldiers of the South, by Murtie June Clark
- ____ Dictionary of Georgia Biography, edited by Coleman and Gurr
- ____ Georgia Historical Quarterly Index
- ____ Georgia Place-Names, by Kenneth Krakow
- _____ Historic Savannah, by Mary L. Morrison (indicate street address)
- _____ Historical Register of Officers of the Continental Army, by Francis B. Heitman
- ____ Roster of Confederate Soldiers, edited by Janet B. Hewitt
- ____ Roster of Confederate Soldiers in GA (infantry only), by Lillian Henderson
- ___Other (please specify):

* Additional photocopies from these public records are .25/page.

** This is a search of the entire Ancestry.com database and will retrieve matches from a variety of record types (census, military, vital records, etc.). Please submit an Advanced Search Request for further research into results of an Ancestry.com general index search. ^ Please submit an Advanced Search Request for further research into results of a census index search.

\\Mail\shared files\Forms & Policies\Library & Archives\Basic Search Request Form.doc